CASPER COLLEGE
CASPER — WYOMING

CONSTRUCTION DOCUMENTS

2025 ROOF REPLACEMENTS

Casper College

ISSUE DATE: FEBRUARY 28, 2025

ADG # 2025-83

ARETE DESIGN GROUP

CASPER COLLEGE

2025 ROOF REPLACEMENTS

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PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Access to site.
4. Coordination with occupants.
5. Work restrictions.
6. Specification and Drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.2 PROJECT INFORMATION

A. Project Identification: Casper College – 2025 Roof Replacements

1. Project Location – 125 College Drive, Casper, WY 82601

B. Owner: Casper College, 125 College Drive, Casper, WY 82601.

1. Owner's Representative: Mitch Masters – Facilities Director

C. Architect: Arete Design Group, 228 E. Brundage Street, Suite 100, Sheridan, WY 82801.

1.3 ACCESS TO SITE

A. Use of Site: Limit use of Project site to Work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Driveways, Walkways, and Entrances: Keep driveways, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.

B. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

1.4 COORDINATION WITH OCCUPANTS

A. Full Owner Occupancy: Owner will occupy site and existing building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.

1.5 WORK RESTRICTIONS

A. Work Restrictions, General: Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.

B. On-Site Work Hours: No work restrictions. Contractor can work at any hour during the schedule shown in the Special Conditions.

C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

D. Restricted Substances: Use of tobacco products and other controlled substances on the Project site and within 25’ of the building is not permitted.

1.6 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 012500 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.2 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.3 ACTION SUBMITTALS

A. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project.
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.4 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.5 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.6 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    b. Substitution request is fully documented and properly submitted.
    c. Requested substitution will not adversely affect Contractor's construction schedule.
    d. Requested substitution has received necessary approvals of authorities having jurisdiction.
    e. Requested substitution is compatible with other portions of the Work.
    f. Requested substitution has been coordinated with other portions of the Work.
    g. Requested substitution provides specified warranty.
    h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within 60 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
    b. Requested substitution does not require extensive revisions to the Contract Documents.
    c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    d. Substitution request is fully documented and properly submitted.
    e. Requested substitution will not adversely affect Contractor's construction schedule.
    f. Requested substitution has received necessary approvals of authorities having jurisdiction.
    g. Requested substitution is compatible with other portions of the Work.
    h. Requested substitution has been coordinated with other portions of the Work.
    i. Requested substitution provides specified warranty.

j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

1.2 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710 - Architect's Supplemental Instructions.

1.3 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 10 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

    a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    c. Include costs of labor and supervision directly attributable to the change.
    d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.

2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.

1.4 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on form provided by the Architect.

1.5 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on from provided by the Architect. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Arrange schedule of values consistent with format of form in the Project Manual.
2. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of ten percent of the Contract Sum.
3. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site.
4. Overhead Costs: Include total cost and proportionate share of general overhead and profit for each line item.
5. Overhead Costs: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
6. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.3 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

C. Payment Application Times: Submit Application for Payment to Architect by the time of the month indicated in the Agreement between the Owner and Contractor. The period covered by each Application for Payment is one month.

D. Application for Payment Forms: Use form in the Project Manual for Applications for Payment.

E. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.

F. Transmittal: Submit three signed and notarized original paper copies of each Application or an electronic copy for Payment to Architect by a method ensuring receipt. Include one copy of waivers of lien and similar attachments when required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).

4. Products list (preliminary if not final).
5. List of Contractor's staff assignments.
6. List of Contractor's principal consultants.
7. Copies of building permits.
8. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
9. Initial progress report.
10. Report of preconstruction conference.
11. Certificates of insurance and insurance policies.
12. Performance and payment bonds.
13. Data needed to acquire Owner's insurance.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. Executed Contractor’s Affidavit form in the Project Manual
5. All Final Waivers or Lien
6. Consent of Surety
7. Evidence that claims have been settled.
8. Final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General coordination procedures.
2. RFIs.
3. Digital project management procedures.
4. Project meetings.

B. Related Requirements:
1. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.

1.3 DEFINITIONS

A. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate

construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.
3. Date.
4. Name of Contractor.
5. Name of Architect.
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.

12. Contractor's signature.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

C. RFI Forms: Software-generated form with substantially the same content as indicated above, acceptable to Architect.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven working days for Architect's response for each RFI. RFIs received by Architect after 3:00 p.m. mountain time will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within seven calendar days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven calendar days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Architect's Digital Data Files: Upon request electronic copies of digital data files of the Contract Drawings will be provided by Architect for Contractor's use in preparing submittals.

1. Architect will furnish Contractor one set of digital data drawing files on Compact Disk or flash drive of the Contract Drawings for use in preparing Shop Drawings and one set of PDF documents for use in preparing as-built drawings.

    a. Architect makes no representations as to the accuracy or completeness of digital data drawing files or PDF files as they relate to the Final Contract Drawings.
    b. Contractor shall execute a data licensing agreement in the form of AIA Document C106, Digital Data Licensing Agreement.
    c. Architect will not issue documents directly to the Contractors Sub-contractors, suppliers or installers.

B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

B. Preconstruction Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.

i. Procedures for RFIs.
j. Procedures for testing and inspecting.
k. Procedures for processing Applications for Payment.
l. Distribution of the Contract Documents.
m. Submittal procedures.
n. Preparation of Record Documents.
o. Use of the premises and existing building.
p. Work restrictions.
q. Working hours.
r. Owner's occupancy requirements.
s. Responsibility for temporary facilities and controls.
t. Procedures for moisture and mold control.
u. Procedures for disruptions and shutdowns.
v. Construction waste management and recycling.
w. Parking availability.
x. Office, work, and storage areas.
y. Equipment deliveries and priorities.
z. First aid.
aa. Security.
bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Progress Meetings: Conduct progress meetings at weekly intervals, unless otherwise agreed upon by the Owner and Architect.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.

3) Resolution of BIM component conflicts.
4) Status of submittals.
5) Status of sustainable design documentation.
6) Deliveries.
7) Off-site fabrication.
8) Access.
9) Site use.
10) Temporary facilities and controls.
11) Progress cleaning.
12) Quality and work standards.
13) Status of correction of deficient items.
14) Field observations.
15) Status of RFIs.
16) Status of Proposal Requests.
17) Pending changes.
18) Status of Change Orders.
19) Pending claims and disputes.
20) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

    a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Contractor's Construction Schedule.
2. Construction schedule updating reports.
3. Daily construction reports.
4. Site condition reports.

1.2 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.

C. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

D. Event: The starting or ending point of an activity.

E. Float: The measure of leeway in starting and completing an activity.

1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

1.3 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. Working electronic copy of schedule file, where indicated.
2. PDF file.
3. Three paper copies, of sufficient size to display entire period or schedule, as required.

B. Startup Network Diagram: Of size required to display entire network for entire construction period. Show logic ties for activities.

C. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

1. Submit a working digital copy of schedule, using software indicated, and labeled to comply with requirements for submittals.

D. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.

1. Activity Report: List of activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for each activity, sorted in ascending order by activity number and then by early start date, or actual start date if known.
3. Total Float Report: List of activities sorted in ascending order of total float.

E. Construction Schedule Updating Reports: Submit with Applications for Payment.

F. Daily Construction Reports: Submit at weekly intervals.

G. Site Condition Reports: Submit at time of discovery of differing conditions.

1.4 COORDINATION

A. Coordinate Contractor's Construction Schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

1.5 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.

B. Time Frame: Extend schedule from date established for the Notice to Proceed to date of Substantial Completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

C. Activities: Treat each floor or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Architect.
2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
    a. Doors, Door Frames and Hardware
    b. Casework
3. Submittal Review Time: Include review and resubmittal times indicated in Section 013300 "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with submittal schedule.
4. Startup and Testing Time: Include no fewer than 7 days for startup and testing.
5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.
6. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and final completion.

D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Section 011000 "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
3. Work Restrictions: Show the effect of the following items on the schedule:

    a. Coordination with existing construction.
    b. Limitations of continued occupancies.
    c. Uninterruptible services.
    d. Partial occupancy before Substantial Completion.
    e. Use-of-premises restrictions.
    f. Provisions for future construction.
    g. Seasonal variations.
    h. Environmental control.

4. Other Constraints: Scheduled Owner events that preclude construction activities from occurring.

E. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion.

F. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:

1. Unresolved issues.
2. Unanswered Requests for Information.
3. Rejected or unreturned submittals.
4. Notations on returned submittals.
5. Pending modifications affecting the Work and the Contract Time.

G. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule at regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.

H. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, equipment required to achieve compliance, and date by which recovery will be accomplished.

I. Distribution: Distribute copies of approved schedule to Architect Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

1.6 GANTT-CHART SCHEDULE REQUIREMENTS

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's Construction Schedule within 30 days of date established for the Notice to Proceed.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

1.7 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions, including presence of rain or snow.
7. Testing and inspection.
8. Accidents.
9. Meetings and significant decisions.
10. Stoppages, delays, shortages, and losses.
11. Meter readings and similar recordings.
12. Emergency procedures.
13. Orders and requests of authorities having jurisdiction.
14. Change Orders received and implemented.
15. Construction Change Directives received and implemented.
16. Services connected and disconnected.
17. Equipment or system tests and startups.
18. Partial completions and occupancies.
19. Substantial Completions authorized.

B. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013200

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Requirements:

1. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
2. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
3. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.

1.2 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action.

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements.

1.3 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.

1.4 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Upon request electronic copies of digital data files of the Contract Drawings will be provided by Architect for Contractor's use in preparing submittals.

1. Architect will furnish Contractor one set of digital data drawing files on Compact Disk or flash drive of the Contract Drawings for use in preparing Shop Drawings and one set of PDF documents for use in preparing as-built drawings.

a. Architect makes no representations as to the accuracy or completeness of digital data drawing files or PDF files as they relate to the Final Contract Drawings.
b. Contractor shall execute a data licensing agreement in the form of the Arete Design Group Electronic Media Waiver Form.
c. Architect will not issue documents directly to the Contractors Sub-contractors, suppliers or installers.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
b. SUBMITTALS REQUIRING COLOR SELECTIONS shall be submitted as early in the project as possible. Architect will retain all submittals requiring color selections until ALL such submittals have been submitted. The Architect will then prepare coordinated color selections to be approved by the Owner. Upon approval of the color selections by the Owner, the Architect will process the submittal(s) requiring color selections. All submittals requiring color selections shall be accompanied by actual samples of the color and finish selection options. Printed or electronic renditions of the color choices are not acceptable, do not accurately portray true colors, and therefore cannot be used by the Architect to present the coordinated color choices to the Owner. For this reason, only true samples of the actual finish materials will be accepted for color selections. The Architect is not responsible for the delays caused by the failure of the Sub-Contractor or Supplier to submit the correct color samples. The Architect reserves the right to be reimbursed for time and expense required to gather appropriate color samples when proper color samples are not submitted.

C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Direct Transmittal to Consultant is not allowed. All submittals are to be transmitted to the Architect.
2. Initial Review: Allow 15 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
3. Concurrent Review: Where concurrent review of submittals by Architect’s consultants, Owner, or other parties is required, allow 21 days for initial review of each submittal.
4. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
5. Resubmittal Review: Allow 15 days for review of each resubmittal.

D. Electronic Submittals: Unless otherwise approved by the owner and architect, all submittals shall be in digital format and submitted electronically, except for physical product and color samples. Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.

    a. File name shall use Specification Section number followed by a hyphen and then a sequential number along with spec title. (e.g., 061000-1 Rough Carpentry, 061000-2 Rough Carpentry). Resubmittals shall include Rev and sequential number (e.g. 061000-1 R1 Rough Carpentry, 061000-2 R1 Rough Carpentry).

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Owner and Architect**,** containing the following information:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Contractor.
    e. Name of firm or entity that prepared submittal.
    f. Names of subcontractor, manufacturer, and supplier.
    g. Category and type of submittal.
    h. Submittal purpose and description.
    i. Specification Section number and title.
    j. Specification paragraph number or drawing designation and generic name for each of multiple items.
    k. Drawing number and detail references, as appropriate.
    l. Location(s) where product is to be installed, as appropriate.
    m. Related physical samples submitted directly.
    n. Indication of full or partial submittal.
    o. Submittal and transmittal distribution record.
    p. Other necessary identification.
    q. Remarks.

5. Metadata: Include the following information as keywords in the electronic submittal file metadata:

    a. Project name.
    b. Number and title of appropriate Specification Section.
    c. Manufacturer name.
    d. Product name.

E. Paper Submittals: Paper submittals will not be accepted unless approved in advance by the Architect. The contractor shall provide justification for submitting paper copy in lieu of electronic copy. architect reserves the right to be reimbursed by the contractor for review of

paper copy. If the submission of paper copy submittals is approved, place a permanent label or title block on each submittal item for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Provide a space approximately 3-inches by 4-inches on label or beside title block to record Contractor's review and approval markings and action taken by Architect.
3. Include the following information for processing and recording action taken:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Name of subcontractor.
    f. Name of supplier.
    g. Name of manufacturer.
    h. Submittal number or other unique identifier, including revision identifier.

        1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000-1). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000-1 R1).

    i. Number and title of appropriate Specification Section.
    j. Drawing number and detail references, as appropriate.
    k. Location(s) where product is to be installed, as appropriate.
    l. Other necessary identification.

4. Quantities Paper Copies: Unless additional copies are required for final submittal, and unless Architect observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.

    a. Submit four copies of each paper submittal which will be retained by the Architect and Owner, plus the number of copies that the Contractor expects to receive back from the Architect after review of the submittal.

5. Transmittal for Paper Submittals: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect will return without review submittals received from sources other than Contractor.
    a. Transmittal Form for Paper Submittals: Provide locations on form for the following information:

        1) Project name.
        2) Date.
        3) Destination (To:).
        4) Source (From:).
        5) Name and address of Architect.
        6) Name of Contractor.
        7) Name of firm or entity that prepared submittal.
        8) Names of subcontractor, manufacturer, and supplier.
        9) Category and type of submittal.

10) Submittal purpose and description.
11) Specification Section number and title.
12) Specification paragraph number or drawing designation and generic name for each of multiple items.
13) Drawing number and detail references, as appropriate.
14) Indication of full or partial submittal.
15) Submittal and transmittal distribution record.
16) Remarks.
17) Signature of transmitter.

F. Options: Identify options requiring selection by Architect.

G. Deviations: Identify deviations from the Contract Documents on submittals. Failure to identify deviations from the Contract Documents is grounds for rejection of the entire submittal, and rejection of completed work.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
1. Resubmittals shall bear the original submittal number with a designator indicating the number of times the submittal has been resubmitted.
2. Note date and content of previous submittal.
3. Note date and content of revision in label or title block and clearly indicate extent of revision.
4. Resubmit submittals until they are marked with approval notation from Architect's action stamp.

I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements:

1. Post electronic submittals as PDF electronic files directly to Project Web site, Google Drop Box or other approved data storage location specifically established for Project. Contractor shall bear the cost (if any) of the storage location or system used for submittals and other construction paperwork. Establish notification system with Architect to alert Architect, Contractor and Owner when submittals are posted.

a. Architect will return annotated file to the data storage location. Annotate and retain one copy of file as an electronic Project record document file.

2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.

    a. Provide a digital signature with digital certificate on electronically-submitted certificates and certifications where indicated.

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

    a. Manufacturer's catalog cuts.
    b. Manufacturer's product specifications.
    c. Standard color charts.
    d. Statement of compliance with specified referenced standards.
    e. Testing by recognized testing agency.
    f. Application of testing agency labels and seals.
    g. Notation of coordination requirements.
    h. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

    a. Wiring diagrams showing factory-installed wiring.
    b. Printed performance curves.
    c. Operational range diagrams.
    d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data in the following format:

    a. PDF electronic file.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data. Shop drawings that are prepared specifically for this project may be rejected.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

    a. Identification of products.
    b. Schedules.
    c. Compliance with specified standards.
    d. Notation of coordination requirements.
    e. Notation of dimensions established by field measurement.
    f. Relationship and attachment to adjoining construction clearly indicated.

g. Seal and signature of professional engineer if specified.

2. Submit Shop Drawings in the following format:

a. PDF electronic file.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:

a. Generic description of Sample.
b. Product name and name of manufacturer.
c. Sample source.
d. Number and title of applicable Specification Section.

3. Digital representations of samples will not be accepted. Actual samples that display true color, texture and composition of the material sample are required.
4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.

a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.

5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.

a. Number of Samples: Submit one full set of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will not return unused samples.

6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

a. Number of Samples: Submit three sets of Samples. Architect will retain two Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record sample.

1) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Submit product schedule in the following format:

a. PDF electronic file.

F. Coordination Drawings Submittals: Comply with requirements specified in Section 013100 "Project Management and Coordination."

G. Contractor's Construction Schedule: Comply with requirements specified in Section 013200 "Construction Progress Documentation."

H. Application for Payment and Schedule of Values: Comply with requirements specified in Section 012900 "Payment Procedures.

I. Test and Inspection Reports and Schedule of Tests and Inspections Submittals: Comply with requirements specified in Section 014000 "Quality Requirements."

J. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."

K. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."

L. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

M. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on AWS forms. Include names of firms and personnel certified.

N. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

O. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

P. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

Q. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

R. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

S. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

T. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project.

U. Schedule of Tests and Inspections: Comply with requirements specified in Section 014000 "Quality Requirements."

V. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

W. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

X. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

Y. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF electronic files and certifications, signed and

sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

2. Where required by the Construction Documents or by Wyoming State Statute, the design professional shall be licensed with the State of Wyoming.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Contractor shall review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action, as follows:

1. NO EXCEPTIONS TAKEN: Architect has reviewed the submittal for general conformance to the design concept and Construction Documents and takes no exception to the information submitted.
2. MAKE CORRECTIONS NOTED: Architect has reviewed the submittal for general conformance to the design concept and Construction Documents and releases the submittal for use with the corrections noted.
3. REVISE AND RESUBMIT: Architect has reviewed the submittal for general conformance to the design concept and Construction Documents and finds the submittal lacking information or needing additional information before release for use.

4. REJECTED: Architect has reviewed the submittal for general conformance to the design concept and Construction Documents and finds the submittal unacceptable. Contractor shall resubmit acceptable information.
5. SUBMIT SPECIFIED ITEM: Architect has reviewed the submittal for general conformance to the design concept and Construction Documents and has determined that a specific item needs to be submitted and reviewed before the submittal can be released for use.
6. FOR REFERENCE ONLY: Informational Submittal that the Architect will be reviewed but not return, unless the information does not conform with the requirements of the Construction Documents.

C. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

D. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 013300

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Requirements:

1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.2 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, and authorities having jurisdiction.

B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

C. Electric Power Service and Gas Service from Existing System: Electric power and natural gas from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

1.3 INFORMATIONAL SUBMITTALS

A. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.

B. Moisture-and Mold-Protection Plan: Describe procedures and controls for protecting materials and construction from water absorption and damage and mold.

C. Dust- and HVAC-Control Plan: If required, submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Include the following:

1. Locations of dust-control partitions at each phase of work.
2. HVAC system isolation schematic drawing.
3. Location of proposed air-filtration system discharge.
4. Waste-handling procedures.
5. Other dust-control measures.

1.4 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 TEMPORARY FACILITIES

A. Common-Use Field Office: Of sufficient size to accommodate needs of Owner, Architect, and construction personnel office activities and to accommodate Project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases.

2.2 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

PART 3 - EXECUTION

3.1 TEMPORARY FACILITIES, GENERAL

A. Conservation: Coordinate construction and use of temporary facilities with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.

1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

3.2 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.3 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.

1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.

1. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.

B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.

C. Pest Control: Engage pest-control service to recommend practices to minimize attraction and harboring of rodents, roaches, and other pests and to perform extermination and control procedures at regular intervals so Project will be free of pests and their residues at Substantial Completion. Perform control operations lawfully, using materials approved by authorities having jurisdiction.

D. Temporary Egress: Maintain temporary egress from existing occupied facilities as indicated and as required by authorities having jurisdiction.

3.5 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.

1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.

1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 012500 "Substitution Procedures" for requests for substitutions.

1.2 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved by Architect through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.3 ACTION SUBMITTALS

A. Comparable Product Request Submittal: Submit request for consideration of each comparable product. Identify basis-of-design product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
2. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

    a. Form of Architect's Approval of Submittal: As specified in Section 013300 "Submittal Procedures."
    b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.

4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.

1.6 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole product may be indicated by the phrase: "Subject to compliance with requirements, provide the following: …"

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole manufacturer/source may be indicated by the phrase: "Subject to compliance with requirements, provide products by the following: …"

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless submitted in compliance with Section 012500 Substitution Procedures.

    a. Limited list of products may be indicated by the phrase: "Subject to compliance with requirements, provide one of the following: …"

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, which complies with requirements.

    a. Non-limited list of products is indicated by the phrase: "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following: …"

1. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless submitted in compliance with Section 012500 Substitution Procedures.
    a. Limited list of manufacturers is indicated by the phrase: "Subject to compliance with requirements, provide products by one of the following: …"

2. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, which complies with requirements.

    a. Non-limited list of manufacturers is indicated by the phrase: "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following: …"

3. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

    a. For approval of products by unnamed manufacturers, comply with requirements in Section 012500 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant product qualities include attributes such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
2. Evidence that proposed product provides specified warranty.
3. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
4. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.

B. Related Requirements:

1. Section 011000 "Summary" for limits on use of Project site.
2. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.

1.2 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.

3.4 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.

F. Tools and Equipment: Where possible, select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

J. Remove and replace damaged, defective, or non-conforming Work.

3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching according to requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.6 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F (27 deg C).
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.7 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

3.8 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

C. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.
5. Repair of the Work.

B. Related Requirements:

1. Section 017823 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
2. Section 017839 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.

1.2 ACTION SUBMITTALS

A. Product Data: For each type of cleaning agent.

B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

C. Certified List of Incomplete Items: Final submittal at final completion.

1.3 CLOSEOUT SUBMITTALS

A. Certificates of Release: From authorities having jurisdiction.

B. Certificate of Insurance: For continuing coverage.

C. Field Report: For pest control inspection.

1.4 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Architect. Label with manufacturer's name and model number.
5. Submit testing, adjusting, and balancing records.
6. Submit sustainable design submittals not previously submitted.
7. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Complete startup and testing of systems and equipment.
3. Perform preventive maintenance on equipment used prior to Substantial Completion.
4. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings.
5. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
6. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
7. Complete final cleaning requirements.
8. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1.5 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Section 012900 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1.6 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize list of spaces in sequential order, starting with exterior areas first.
2. Organize items applying to each space by major element, including categories for different types of work.
3. Submit list of incomplete items in the following format:

    a. MS Excel electronic file. Architect will return annotated file.

1.7 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

C. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

1. Submit on digital media acceptable to Architect.

D. Warranties in Paper Form:

1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch (215-by-280-mm) paper.

E. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:

    a. If applicable, clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    b. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    c. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
    d. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
    e. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
    f. Leave Project clean and ready for occupancy.

3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations, before requesting inspection for determination of Substantial Completion.

B. Repair, or remove and replace, defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

END OF SECTION 017700

SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory manuals.
2. Emergency manuals.
3. Systems and equipment operation manuals.
4. Systems and equipment maintenance manuals.
5. Product maintenance manuals.

1.2 CLOSEOUT SUBMITTALS

A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Architect will comment on whether content of operation and maintenance submittals is acceptable.
2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.

B. Format: Submit operation and maintenance manuals in the following format:

1. Submit on digital media acceptable to Architect. Enable reviewer comments on draft submittals.
2. Submit two paper copies. Architect will return zero copies.

C. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 10 days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual within 15 days of receipt of Architect's comments and prior to commencing demonstration and training.

D. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

1.3 FORMAT OF OPERATION AND MAINTENANCE MANUALS

A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

B. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch (215-by-280-mm) paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
2. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.

    a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
    b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

1.4 SYSTEMS AND EQUIPMENT OPERATION MANUALS

A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.

B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Precautions against improper use.

9. License requirements including inspection and renewal dates.

C. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

D. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

1.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.

B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds, as described below.

C. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format,

identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

H. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1.6 PRODUCT MAINTENANCE MANUALS

A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.

B. Related Requirements:

1. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.2 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit one set(s) of marked-up record prints.
2. Number of Copies: Submit copies of Record Drawings as follows:

a. Submittal:

1) Submit one paper-copy set of marked-up record prints.
2) Submit PDF electronic files of scanned record prints and one set(s) of file prints.
3) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

B. Record Specifications: Submit one paper copy or annotated PDF electronic files of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one paper copy or annotated PDF electronic files and directories of each submittal.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

A. Record Drawings: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised Drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Record data as soon as possible after obtaining it.
    c. Record and check the markup before enclosing concealed installations.

2. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
3. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
4. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
5. Submittal of as-built information that is incomplete, illegible, poorly organized or information that is submitted on damaged, torn, smudged or unreadable copy will be rejected with a request to resubmit.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect and Construction Manager.

C. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Format: Annotated PDF electronic file with comment function enabled.
3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
4. Identification: As follows:

    a. Project name.
    b. Date.
    c. Designation "PROJECT RECORD DRAWINGS".
    d. Name of Architect and Construction Manager.
    e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.

2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. Note related Change Orders and record Drawings where applicable.
5. Submittal of as-built information that is incomplete, illegible, poorly organized or information that is submitted on damaged, torn, smudged or unreadable copy will be rejected with a request to resubmit.

B. Format: Submit record Specifications as annotated PDF electronic file.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as annotated PDF electronic file.

2.4 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's and Construction Manager's reference during normal working hours.

END OF SECTION 017839

SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Demolition and removal of selected portions of building or structure.

1.2 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition waste becomes property of Contractor.

B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.

1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.3 PREINSTALLATION MEETINGS

A. Predemolition Conference: Conduct conference at Project site.

1.4 INFORMATIONAL SUBMITTALS

A. Proposed Protection Measures: Submit selective demolition activities plan, including Drawings, that indicates the measures proposed for protecting individuals and property, for dust control and, for noise control. Indicate proposed locations and construction of barriers.

B. Schedule of selective demolition activities with starting and ending dates for each activity.

C. Predemolition photographs or video.

D. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician.

1.5 CLOSEOUT SUBMITTALS

A. Inventory of items that have been removed and salvaged.

1.6 QUALITY ASSURANCE

A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.7 FIELD CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

1. Before selective demolition, Owner will coordinate with the Construction Manager to remove or move items not indicated as the Contractor’s responsibility for removal.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: Hazardous Materials are present in this building. The Owner is has contracted with a Hazardous Material Abatement company to remove Hazardous Materials in the areas slated for work prior to the commencement of the work of this contract.

1. Hazardous materials will be removed by Owner before start of the Work.
2. If suspected hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire-protection facilities in service during selective demolition operations.

G. Arrange selective demolition schedule so as not to interfere with Owner's operations.

1.8 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped before starting selective demolition operations.

B. Perform an engineering survey of condition of building to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of structure or adjacent structures during selective building demolition operations.

C. Inventory and record the condition of items to be removed and salvaged.

3.2 PREPARATION

A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.

B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.

1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
2. Arrange to shut off utilities with utility companies.
3. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
4. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.

a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

3.4 PROTECTION

A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.

B. Temporary Shoring: Design, provide, and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.

C. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
2. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
3. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
4. Maintain fire watch during and for at least 2 hours after flame-cutting operations.
5. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
6. Dispose of demolished items and materials promptly.

B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

C. Removed and Salvaged Items:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

D. Removed and Reinstalled Items:

1. Clean and repair items to functional condition adequate for intended reuse.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

3.6 CLEANING

A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction. Recycle materials accepted for recycling by the local solid waste division of the City of Sheridan or other recycling centers.

1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
4. Comply with requirements specified in Section 017419 "Construction Waste Management and Disposal."

B. Burning: Do not burn demolished materials.

C. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

SECTION 072210 – ROOF INSULATION

PART 1 – GENERAL

1 .1 SECTION INCLUDES:

A. Flat polyisocyanurate insulation with fiberglass facers for replacement of damaged or deteriorated existing insulation.

B. General Requirements:
1. Flat and tapered insulation types and overlay insulation board shall be supplied by roofing material manufacturer.
2. Insulation shall be approved by Factory Mutual and Underwriters Laboratories for use as a roofing insulation.
3. Minimum aged R-Value of polyisocyanurate only: R-6.0 per inch.
4. Minimum aged R-Value of 1/4” Dens-Deck® Prime: R-.56.
5. Minimum Thickness: One (1") inches at beginning of drain sump.

C. Related Sections:
1. Section 075410 – Adhered Thermoplastic Membrane Roofing

PART 2 – PRODUCTS

2 .1 FLAT POLYISOCYANURATE ROOF INSULATION BOARD: As scheduled for replacement of existing insulation (as shown on drawings).

A. Flat Polyisocyanurate with fiber reinforced felt facer.
1. ASTM C 1289, Type II, Class 1 Standard Specification for Polyurethane and Polyisocyanurate Roof Insulation.
2. Thickness: As scheduled/shown on drawings.

B. Manufacturers:
1. Sarnafil - Sarnatherm Insulation - in 4 ft x 4 ft and specified thickness.
2. FiberTite - FTR Value Insulation - in 4 ft x 4 ft and specified thickness.

2.2 CRICKET MATERIAL: As needed for drainage and where shown on the drawings.

A. Tapered Polyisocyanurate Overlay Crickets:
1. ASTM C 1289, Type II, Class 1 Standard Specification for Polyurethane and Polyisocyanurate Roof Insulation.
2. Starting Thickness: ½" - Tapered Insulation panels are to be pre-fabricated sloped panels with a slope of 1/4” minimum per foot. Install 6" T.E.S. (tapered edge strip) at the low side of the tapered crickets.

2.2 OVERLAYMENT BOARD:

A. Dens-Deck® Prime - A fire-tested, gypsum hardboard with glass-mat facers and a pre-primed surface on one side. Dens-Deck® Prime is provided in a 4 ft x 8ft in thickness of 1/4 inch. Install over all areas receiving new roofing.

PART 3 – EXECUTION

3 .1 PREPARATION AND INSTALLATION:

A. Remove existing spray foam roofing and built up roofing to existing sloped concrete substrate (as scheduled/shown on the drawings). Stagger all layers of roof insulation in both directions by minimum of 24 inches. This requirement includes tapered insulation and fill insulation.

B. Installation Over Concrete Decks:

1. Install base layer of insulation with joints staggered not less than 24 inches (610 mm) in adjacent rows end joints staggered not less than 12 inches (305 mm) in adjacent rows.

a. Where installing composite and noncomposite insulation in two or more layers, install noncomposite board insulation for bottom layer and intermediate layers, if applicable, and install composite board insulation for top layer. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
b. Make joints between adjacent insulation boards not more than 1/4 inch (6 mm) in width.
c. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches (610 mm).

(a) Trim insulation so that water flow is unrestricted.

d. Fill gaps exceeding 1/4 inch (6 mm) with insulation.
e. Cut and fit insulation within 1/4 inch (6 mm) of nailers, projections, and penetrations.
f. Loosely lay base layer of insulation units over substrate.
g. Adhere base layer of insulation to concrete roof deck according to and FM Global Property Loss Prevention Data Sheet 1-29, as follows:

(a) Prime surface of concrete deck with asphalt primer at rate of 3/4 gal./100 sq. ft. (0.3 L/sq. m), and allow primer to dry.
(b) Set insulation in ribbons of bead-applied insulation adhesive, firmly pressing and maintaining insulation in place.

C. Install upper layers of insulation and tapered insulation with joints of each layer offset not less than 12 inches (305 mm) from previous layer of insulation.

a. Staggered end joints within each layer not less than 24 inches (610 mm) in adjacent rows.
b. Install with long joints continuous and with end joints staggered not less than 12 inches (305 mm) in adjacent rows.
c. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
d. Make joints between adjacent insulation boards not more than 1/4 inch (6 mm) in width.
e. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches (610 mm).

(a) Trim insulation so that water flow is unrestricted.

f. Fill gaps exceeding 1/4 inch (6 mm) with insulation.
g. Cut and fit insulation within 1/4 inch (6 mm) of nailers, projections, and penetrations.
h. Loosely lay each layer of insulation units over substrate.
i. Adhere each layer of insulation to substrate using adhesive according to and FM Global Property Loss Prevention Data Sheet 1-29, as follows:

(a) Set each layer of insulation in ribbons of bead-applied insulation adhesive, firmly pressing and maintaining insulation in place.

D. Installation of overlayment board: Over installed polyisocyanurate roof insulation, install the overlayment board to installed polyisocyanurate roof insulation using manufacturer fasteners installed consistently in accordance with fastener manufacturer's recommendations. Fasteners shall have a minimum penetration of 1 inch through structural deck.

END OF SECTION 072210

SECTION 075410 - ADHERED THERMOPLASTIC MEMBRANE ROOFING

PART 1 - GENERAL

1.1 SECTION INCLUDES:

A. Scope - To install an adhered thermoplastic roofing membrane with flashings and other components to comprise a roofing system.

B. Related Work - The work includes but is not necessarily limited to the installation of:

1. Insulation
2. Roof Membrane
3. Fasteners
4. Adhesive for Flashings

1.2 RELATED SECTIONS

A. Selective demolition – Section 024119.

B. Roof insulation – Section 072210.

C. Flashing and sheet metal trim – Section 076200.

D. Drawings and General Provisions of the Contract, including General and Special Conditions and Division 1 Specification Sections, apply to the Work of this section.

1.3 QUALITY ASSURANCE

A. This roofing system shall be applied only by a Roofing Contractor authorized by the roof Manufacturer prior to bid ("Applicator").

B. A single applicator with a minimum of 5 years continuous previous successful experience in installation of specified roof manufacturer’s systems.

C. All work pertaining to the installation of the manufacturer membrane and flashings shall only be completed by Applicator personnel trained and authorized by the manufacturer in those procedures.

D. Pre-Installation Conference:

1. Prior to installation of roofing system, conduct a Pre-Installation conference at the project site.
2. Attendance: Owner, Architect, Contractor, project superintendent.
3. Agenda: Refer to Special Terms and Conditions requirements.

E. Drawings and General Provisions of the Contract, including General and Special Conditions and Division 1 Specification Sections, apply to the Work of this section.

1.4 SUBMITTALS

A. Shop Drawings:
   1. Submit four (4) copies or electronic data of drawing indicating roof size, location and type of penetrations, perimeter and penetration details. Indicate complete installation details of roofing and flashing, including roof slopes, flashing details, penetration details and accessories. Technical acceptance from the manufacturer.
   2. Sheet metal shop drawings: Submit six (4) copies or electronic data of sheet metal shop drawings showing size, layout and location of all sheet metal items.
   3. Submit two (2) copies or electronic data of MSDS data directly to the owner for their files, on all roofing, insulation, adhesive and other related materials.
   4. Submit three (3) 12" x 12" samples of thermoplastic roof membrane to be used, taken from rolls on the roof. Provide “Lot Numbers” from roll goods taken from rolls on the roof.

B. Product Data: Submit four (4) copies list of specified products contractor plans to provide for the project. Included with the list should be a list showing the total assembly that the contractor will be installing (from the roof deck up).

C. Progress Schedule Plan:
   1. Submit a complete progress schedule and phasing plan indicating complete sequence of removal and replacement of roofing for each area.
   2. Include roof plan with layout indicating amount of roof area included in each day's work.
   3. Indicate dates for beginning and completing each activity.
   4. Identify other related work affecting roof replacement and phasing.

D. Guaranty: Submit specimen copy of contractor and manufacturer's roofing warranty (that complies with guaranty requirements as listed in paragraph 1.10 below), with Product Data submittal, including evidence of application for warranty.

E. Manufacturer's Review: Concurrent with Shop Drawing submittal; submit (in writing) roof manufacturer's review and acceptance of Contract Documents (plans, specifications, application requirements, etc.) and approval of applicator. Certifications by manufacturers of roofing and insulating materials that all materials supplied comply with all requirements of the identified ASTM and industry standards or practices.

F. Certification from the Applicator that the system specified meets all identified code and insurance requirements as required by the Specification.

G. Maintenance Data: Compile and submit maintenance instructions in accordance with Special Terms and Conditions. Include complete manufacturer's instructions for periodic inspection and maintenance of roofing system, including precautions and warnings to prevent damage and deterioration to roofing system.

1.5 CODE REQUIREMENTS

A. The applicator shall submit evidence that the proposed roof system meets the requirements of the local building code and has been tested and approved or listed by the following test organizations. These requirements are minimum standards and no roofing work shall commence without written documentation of the system's compliance, as required in the "Submittals" section of this specification. The applicator shall submit evidence that the proposed roof system meets the requirements of the local building code and has been tested and approved or listed by the following test organizations. These requirements are minimum standards and no roofing work shall commence without written documentation of the system's compliance, as required in the "Submittals" section of this specification.

B. Factory Mutual Research Corporation (FM) - Norwood, MA
   1. Class 1-90 (for high wind exposure)

C. Underwriters Laboratories, Inc. - Northbrook, IL
   1. Class A assembly

D. Governing Building Department.

E. International Building Code (2012 edition)
   1. 85 mph exposure C.

1.6 PRODUCT DELIVERY, STORAGE AND HANDLING

A. All products delivered to the job site shall be in the original unopened containers or wrappings bearing all seals and approvals.

B. Handle all materials to prevent damage. **Visqueen is not an acceptable** watertight material for protecting roof materials.

C. Membrane rolls shall be stored lying down on pallets and fully protected from the weather with clean canvas tarpaulins. Unvented polyethylene tarpaulins are not accepted due to the accumulation of moisture beneath the tarpaulin in certain weather conditions that may affect the ease of membrane weldability.

D. Provide continuous protection of materials against wetting and absorption; site. All materials which are determined to be damaged (i.e. wet materials and marked materials that have been wet) by the Owner's Representative or the manufacturer are to be removed from the job site and replaced at no cost to the Owner.

E. All materials, except membrane, must be stored between 60°F (16°C) and 80°F (27°C). If exposed to lower temperatures, restore to 60°F (16°C) minimum before using.

F. Improperly stored insulation that has been allowed to get wet must not be and shall be replaced at the contractor’s expense.

1.7 JOB CONDITIONS

A. Only as much of the new roofing as can be made weathertight each day, including all flashing and detail work, shall be installed. Do not remove existing roofing and flashing in inclement weather or when rain is predicted (30% or more possibility). All seams shall be cleaned and heat welded before leaving the job site that day.

B. All work shall be scheduled and executed without exposing the interior building areas to the effects of inclement weather. The existing building and its contents shall be protected against all risks.

C. All surfaces to receive new insulation, membrane or flashings shall be dry. Should surface moisture occur, the Applicator shall provide the necessary equipment to dry the surface prior to application.

D. All new and temporary construction, including equipment and accessories, shall be secured in such a manner as to preclude wind blow-off and subsequent roof or equipment damage.

E. Uninterrupted waterstops shall be installed at the end of each day's work and shall be completely removed before proceeding with the next day's work. Waterstops shall not emit dangerous or unsafe fumes and shall not remain in contact with the finished roof as the installation progresses. Contaminated membrane shall be replaced at no cost to the Owner.

F. The Applicator is cautioned that certain roof membranes are incompatible with asphalt, coal tar, heavy oils, roofing cements, creosote and some preservative materials. Such materials shall not remain in contact with the manufacturer membranes. The Applicator shall consult the manufacturer regarding compatibility, precautions and recommendations.

G. Arrange work sequence to avoid use of newly constructed roofing as a walking surface or for equipment movement and storage. Where such access is absolutely required, the Applicator shall provide all necessary protection and barriers to segregate the work area and to prevent damage to adjacent areas. A substantial protection layer consisting of plywood over tarps or plywood over insulation board shall be provided for all new and existing roof areas that receive rooftop traffic during construction.

H. Prior to and during application, all dirt, debris and dust shall be removed from surfaces either by vacuuming, sweeping, blowing with compressed air and/or similar methods.

I. The Applicator shall follow all safety regulations as required by OSHA, contract documents, and any other applicable authority having jurisdiction (whichever is more stringent).

J. All roofing, insulation, flashings and metal work removed during construction shall be immediately taken off site to a legal dumping area authorized to receive such materials. Hazardous materials, such as materials containing asbestos, are to be removed and disposed of in strict accordance with applicable City, State and Federal requirements.

K. All new roofing waste material (i.e., scrap roof membrane, empty cans of adhesive) shall be immediately removed from the site by the Applicator and properly transported to a legal dumping area authorized to receive such material.

L. The Applicator shall take precautions that storage and/or application of materials and/or equipment does not overload the roof deck or building structure.

M. Flammable adhesives and deck primers shall not be stored and not be used in the vicinity of open flames, sparks and excessive heat.

N. All rooftop contamination that is anticipated or that is occurring shall be reported to the manufacturer to determine the corrective steps to be taken.

O. The Applicator shall verify that all roof drain lines are functioning correctly (not clogged or blocked) before starting work. Applicator shall report any such blockages in writing (letter copy to the manufacturer) to the Owner's Representative for corrective action prior to installation of the roof system.

P. Applicator shall immediately notify the owner’s representative if any unusual or concealed condition is discovered that adversely affects the work, for determination of how to proceed.

Q. Site cleanup, including both interior and exterior building areas that have been affected by construction, shall be completed to the Owner's satisfaction.

R. All landscaped areas damaged by construction activities shall be repaired at no cost to the Owner.

S. The Applicator shall conduct fastener pullout tests in accordance with the latest revision of the SARI/ANSI Fastener Pullout Standard to help verify condition of deck/substrate prior to beginning the reroof work, and to confirm expected pullout values (where applicable).

T. Precautions shall be taken when using adhesives at or near rooftop vents or air intakes. Adhesive odors could enter the building. Coordinate the operation of vents and air intakes in such a manner as to avoid the intake of adhesive odor while ventilating the building. Keep lids on unused cans at all times.

U. Protective wear shall be worn when using solvents or adhesives or as required by job conditions.

V. Emergency Equipment: Maintain on-site equipment necessary to apply emergency temporary edge seal in the event of sudden storms or inclement weather.

W. Restrictions:
1. Comply with requirements of Special Terms and Conditions on use of site.
2. Smoking is prohibited on roof areas or in existing buildings or on grounds.
3. Radios, boom boxes, etc. are not allowed on the job site.

X. Continuation of Services: Comply with requirements of Special Terms and Conditions.

1.8 WARRANTIES

A. Applicator/Roofing Contractor 5 Year MRCA Warranty - The Applicator shall supply the Owner with a separate materials and workmanship warranty. In the event any work related to roofing, flashing, or metal is found to be within the Applicator warranty term, defective or otherwise not in accordance with the Contract Documents, the Applicator shall repair that defect at no cost to the Owner. The Applicator's warranty obligation shall run directly to the Owner.

B. The Manufacturer “20 Year No Dollar Limit (NDL) Total System Warranty” - Upon successful completion of the work, the Manufacturer’s 20 Year No Dollar Limit (NDL) Total System Warranty shall be issued covering all materials and workmanship including the following:

1. Include repairs required to maintain roof and flashing in a watertight condition.
2. Make repairs at no expense to Owner.
3. Guaranty coverage to include:
    a. All roof insulations, insulation fasteners, vapor retarders, membrane fasteners and adhesives.
    b. Roof membrane components and adhesives. All accessory products required for installation of membrane roofing system, including bonding adhesive, flashing membrane, stripping plies, clad metal, pipe boots, pourable sealant pockets, etc.
4. Guaranty shall **not** exclude coverage as a result of small areas of standing or ponding water.
5. Guaranty shall include hail (up to 1½" diameter-20 year) coverage.
6. Guaranty shall **not** exclude coverage as a result of winds less than 85 m.p.h.
7. Guaranty shall not be limited by a dollar amount.
8. Insulation adhesive (including asphalt where used) **shall be** included in the warranty.

C. Owner Responsibility - Owner shall notify both the manufacturer and the Applicator of any leaks as they occur during the time period when both warranties are in effect.

D. The warranty shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and will be in addition to run and concurrent with other warranties made by the Contractor under requirements of the Contract Documents.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. The components of the thermoplastic Adhered roof system are to be products of one of the following.

1. Sika-Sarnafil (PVC)
2. Fibertite (KEE)

3. Versiflex (KEE)

4. Carlisle (PVC)

5.Pre-approved equal

2.2 MEMBRANE

A. Sarnafil® G410 fiberglass reinforced membrane with a lacquer coating.

1. Membrane shall conform to ASTM D4434-96 (or latest revision), "Standard for Polyvinyl Chloride Sheet Roofing". Classification: Type II, Grade I.

2. Sarnafil G410-18, **72 mil**, minimum thermoplastic membrane with fiberglass reinforcement, White in Color.

B. FiberTite®-XT Dupont Dacron polyester reinforced membrane.

1. Membrane shall conform to ASTM D6754-02 (or latest revision), "Standard for Elvaloy (KEE) Sheet Roofing". Classification: Type IV, Grade I.

2. 8142 FiberTite-XT, **50 mil**, ethylene interpolymer (EIP) alloy, reinforced with knitted polyester fabric.

C. Versico – Versiflex- PVC, polyester fabric reinforced membrane.

1. ASTM D 4434, Type III, fabric reinforced.

2. Versiflex- PVC, **80 mil** minimum thermoplastic membrane with polyester reinforcement, White in color.

D. Carlisle – Sure-Flex PVC, polyester fabric reinforced membrane.

1. ASTM D 4434, Type III, fabric reinforced.

2. Sure-Flex PVC, **80 mil** minimum thermoplastic membrane with polyester reinforcement, White in color.

E. Color of Membrane

1. EnergyStar (white), initial reflectivity of 0.83, initial emissivity 0.92, solar reflective index (SRI) of >104.

2.3 ATTACHMENT COMPONENTS

A. Membrane Adhesive

1. Sarnafil - Sarnacol 2170 Adhesive: A solvent-based reactivating-type adhesive used to attach the roofing membrane to the roof substrate.

a. Do not install when air temperature is within 5º F of dew point. Solvent evaporation time increases significantly when temperatures drop. Ensure first layer of Sarnacol 2170 is fully dry before second layer is applied to the back of the membrane for proper reactivation.

b. Use a water-filled, foam-covered lawn roller to consistently and evenly press the membrane into the adhesive layer.

2. FiberTite - FTR 190 Adhesive: A solvent-based contact adhesive (2 sided)

for horizontal surfaces.

a. Do not install when air temperature is within 5º F of dew point. Solvent evaporation time increases significantly when temperatures drop.

b. Use a water-filled, foam-covered lawn roller to consistently and evenly press the membrane into the adhesive layer.

3. Versico – Low VOC PVC bonding adhesive A high strength solvent-based adhesive that allows bonding of PVC membrane to various porous and non-porous substrates.

a. Do not install when air temp is within 5 degrees of dew point. Allow to partially dry before installing membrane.

b. Use a water filled, foam covered lawn roller to consistently and evenly press the membrane into the adhesive layer.

4. Carlisle – Low VOC PVC bonding adhesive A high strength solvent-based adhesive that allows bonding of PVC membrane to various porous and non-porous substrates.

a. Do not install when air temp is within 5 degrees of dew point. Allow to partially dry before installing membrane.

b. Use a water filled, foam covered lawn roller to consistently and evenly press the membrane into the adhesive layer.

B. Flashing Adhesive

1. Sarnafil - Sarnacol 2170 Adhesive: A solvent-based reactivating-type adhesive used to attach the flashing membrane to the substrate vertically.

a. Do not install when air temperature is within 5º F of dew point. Solvent evaporation time increases significantly when temperatures drop. Ensure first layer of Sarnacol 2170 is fully dry before second layer is applied to the back of the membrane for proper reactivation.

2. FiberTite - FTR 190 Adhesive: A solvent-based contact adhesive (2 sided) for vertical surfaces.

a. Do not install when air temperature is within 5º F of dew point. Solvent evaporation time increases significantly when temperatures drop.

3. Versico – Low VOC PVC bonding adhesive A high strength solvent-based adhesive that allows bonding of PVC membrane to various porous and non-porous substrates..

a. Do not install when air temp is within 5 degrees of dew point. Allow to partially dry before installing membrane.

4. Carlisle – Low VOC PVC bonding adhesive A high strength solvent-based adhesive that allows bonding of PVC membrane to various porous and non-porous substrates..

a. Do not install when air temp is within 5 degrees of dew point. Allow to partially dry before installing membrane.

2.4 AUXILIARY INSULATION MATERIALS

A. Mastic Sealer: Type recommended by insulation manufacturer for bonding edge joints and filling voids.

B. Mechanical Anchors: Corrosion-resistant type as recommended by insulation manufacturer for deck type and complying with fire and insurance wind-uplift rating requirements.

1. Provide system tested and approved for performance requirements.

2.5 SEALANTS AND PITCH POCKET FILLERS

A. Caulking/Sealant - (for termination details).

1. Sarnafil - Multi-Purpose Sealant
2. FiberTite - FTR #101 Caulking
3. Versico – Universal single-ply sealant
4. Carlisle – Universal single-ply sealant

B. Pourable Sealant

1. Sarnafil - Sarnafiller (two-part urethane filler for pitch pocket toppings).
2. FiberTite - FTR SL Sealant (one component pourable sealant for pitch pocket toppings).
3. Versico – PVC one-part pourable sealer
4. Carlisle– PVC one-part pourable sealer

2.6 WALKWAY PROTECTION - A layer of specified walkway installed around all curbs and at all roof access locations, adhered to the prepared roof surface per manufacturers requirements and specifications.

A. Sarnafil - Sarnatred - A polyester reinforced weldable membrane with surface embossment. Used as a protection layer from rooftop traffic.

B. FiberTite - Tuff-Trac “KEE” - A high grade vinyl walkway/protection material with ribbed “slip resistant” design. Used as a protection layer from rooftop traffic.

C. Versico – PVC Walkway; Heat weldable slip resistant walkway rolls.

D. Carlisle – Sure-Flex PVC Walkway; Heat weldable slip resistant walkway rolls.

2.7 MISCELLANEOUS FASTENERS AND ANCHOR

A. All fasteners, anchors, nails, straps, bars, etc. shall be post-galvanized steel, aluminum or stainless steel. Mixing metal types and methods of contact shall be assembled in such a manner as to avoid galvanic corrosion. Fasteners for attachment of metal to masonry shall be expansion type fasteners with stainless steel pins. All concrete fasteners and anchors shall have a minimum embedment of

1¼ inch and shall be approved for such use by the fastener manufacturer. All miscellaneous wood fasteners and anchors used for flashings shall have a minimum embedment of 1 inch and shall be approved for such use by the fastener manufacturer.

PART 3 EXECUTION

3.1 SUBSTRATE PREPARATION

1. General: Comply with manufacturers' instructions to prepare substrate to receive single-ply membrane system.

   a. Verify that penetrations, expansion joints, and blocking are in place.

2. Clean substrate of dust, debris, and other substances detrimental to single-ply system installation. Remove sharp projections

3.2 WOOD NAILER INSTALLATION

A. Install continuous wood nailers at the perimeter of the entire roof and around roof projections and penetrations as shown on the Detail Drawings.

B. Nailers shall be anchored to resist a minimum force of 300 pounds per lineal foot in any direction. Individual nailer lengths shall not be less than 3 feet long. Nailer fastener spacing shall be at 12 inches on center or 16 inches on center if necessary to match the structural framing. Fasteners shall be staggered 1/3 the nailer width and installed within 6 inches of each end. Two fasteners shall be installed at ends of nailer lengths. Nailer attachment shall meet this requirement and that of the current Factory Mutual Loss Prevention Data Sheet 1-49.

C. Thickness shall be as required to match substrate or insulation height to allow a smooth transition.

D. Any existing nailer woodwork which is to remain shall be firmly anchored in place to resist a minimum force of 300 pounds per lineal foot in any direction and shall be free of rot, excess moisture or deterioration. Only woodwork shown to be reused in Detail Drawings shall be left in place. All other nailer woodwork shall be removed.

3.3 INSULATION INSTALLATION - (See Sections 072210)

3.4 INSTALLATION OF THERMOPLASTIC MEMBRANE - The surface of the insulation or substrate shall be inspected prior to installation of the roof membrane. The substrate shall be clean, dry, free from debris and smooth with no surface roughness or contamination. Broken, delaminated, wet or damaged insulation boards shall be removed and replaced.

1. Position the membrane over approved substrate without stretching.

2. Allow the membrane to relax a minimum of one-half (1/2) hour prior to any seaming or flashing.

3. Position all adjoining sheets so that all sheets overlap a minimum of 6"

(15.2cm).

4. Fold sheet back so one-half (1/2) of the underside of the sheet is exposed.

5. Apply adhesive and adhere membrane, accessories, and flashing in accordance with MFR's printed instructions.

3.5 HOT-AIR WELDING OF SEAM OVERLAPS

A. General

1. All seams shall be hot-air welded. All field seams exceeding 10 feet in length shall be welded with an approved automatic welder. Seam overlaps should be 3 inches wide when automatic machine-welding and 4 inches wide when hand-welding, except for certain details.

2. Welding equipment shall be provided by or approved by the manufacturer. All mechanics intending to use the equipment shall have successfully completed a training course provided by the manufacturer Technical Representative prior to welding.

3. All membrane to be welded shall be clean and dry.

B. Hand-Welding - Hand-welded seams shall be completed in two stages. Hot-air welding equipment shall be allowed to warm up for at least one minute prior to welding.

1. The back edge of the seam shall be welded with a narrow but continuous weld to prevent loss of hot air during the final welding.

2. The nozzle shall be inserted into the seam at a 45 degree angle to the edge of the membrane. Once the proper welding temperature has been reached and the membrane begins to "flow," the hand roller is positioned perpendicular to the nozzle and pressed lightly. For straight seams, the 1½ inch wide nozzle is recommended for use. For corners and compound connections, the ¾ inch wide nozzle shall be used.

C. Machine Welding

1. Machine welded seams are achieved by the use of the manufacturer's automatic welding equipment. When using this equipment, The manufacturer's instructions shall be followed and local codes for electric supply, grounding and over current protection observed. Dedicated circuit house power or a dedicated portable generator is recommended. No other equipment shall be operated off the generator.

2. Metal tracks may be used over the deck membrane and under the machine welder to minimize or eliminate wrinkles.

D. Quality Control of Welded Seams

1. The Applicator shall check all welded seams for continuity using a rounded screwdriver. Visible evidence that welding is proceeding correctly is smoke during the welding operation, shiny membrane surfaces, and an uninterrupted flow of dark grey material from the underside of the top membrane. On-site evaluation of welded seams shall be made daily by the Applicator to locations as directed by the Owner's Representative or the manufacturer's representative. One inch wide cross-section samples of welded seams shall be taken at least three times a day. Correct welds

display failure from shearing of the membrane prior to separation of the weld. Each test cut shall be patched by the Applicator at no extra cost to the Owner.

3.6 MEMBRANE FLASHINGS - All flashings shall be installed concurrently with the roof membrane as the job progresses. No temporary flashings shall be allowed without the prior written approval of the Owner's Representative and the manufacturer. Approval shall only be for specific locations on specific dates. If any water is allowed to enter under the newly completed roofing, the affected area shall be removed and replaced at the Applicator's expense. Flashing shall be adhered to compatible, dry, smooth, and solvent-resistant surfaces. Use caution to ensure adhesive fumes are not drawn into the building.

A. Adhesive for Membrane Flashings

1. Over the properly installed and prepared flashing substrate, approved bonding adhesive shall be applied according to instructions found on the Product Data Sheet. The bonding adhesive shall be applied in smooth, even coats with no gaps, globs or similar inconsistencies. Only an area which can be completely covered in the same day's operations shall be flashed. The bonded sheet shall be pressed firmly in place with a hand roller.

2. No adhesive shall be applied in seam areas that are to be welded. All panels of membrane shall be applied in the same manner, overlapping the edges of the panels as required by welding techniques.

B. Install termination bars and batten/peel bars according to the Detail Drawings with approved fasteners into the structural deck at the base of parapets, walls and curbs.

C. The manufacturer's requirements and recommendations and the specifications shall be followed. All material submittals shall have been accepted by the manufacturer prior to installation.

D. All flashings shall extend a minimum of 8 inches above roofing level unless otherwise accepted in writing by the Owner's Representative and the manufacturer Technical Department.

E. All flashing membranes shall be consistently adhered to substrates. All interior and exterior corners and miters shall be cut and hot-air welded into place. No bitumen shall be in contact with the thermoplastic membrane.

F. All flashing membranes shall be mechanically fastened along the counter-flashed top edge with Termination Bar at 6-8 inches on center.

G. Roof flashings shall be terminated according to The manufacturer recommended details.

H. All flashings that exceed 30 inches in height shall receive additional securement. Consult The manufacturer Technical Department for securement methods.

3.7 METAL FLASHINGS

A. Metal details, fabrication practices and installation methods shall conform to the applicable requirements of the following:

1. Factory Mutual Loss Prevention Data Sheet 1-49 (latest issue).

2. Sheet Metal and Air Conditioning Contractors National Association, Inc.

(SMACNA) - latest issue.

B. Metal, other than that provided by the manufacturer, is not covered under the manufacturer warranty.

C. Complete all metal work in conjunction with roofing and flashings so that a watertight condition exists daily.

D. Metal shall be installed to provide adequate resistance to bending to allow for normal thermal expansion and contraction.

E. Metal joints shall be watertight.

F. Metal flashings shall be securely fastened into solid wood blocking. Fasteners shall penetrate the wood nailer a minimum of 1 inch.

G. Airtight and continuous metal hook strips are required behind metal fascias. Hook strips are to be fastened 6 inches on center into the wood nailer or masonry wall.

H. Counter flashings shall overlap base flashings at least 4 inches.

I. Hook strips shall extend past wood nailers over wall surfaces by 1½ inch minimum and shall be securely sealed from air entry.

3.8 WALKWAY INSTALLATION

A. Specified Walkway - Roofing membrane to receive walkway shall be clean and dry. Place chalk lines on deck sheet to indicate location of Walkway. Apply a continuous coat of bonding adhesive to the deck sheet and the back of Walkway in accordance with the manufacturer's technical requirements and press Walkway into place with a water-filled, foam-covered lawn roller. Clean the deck membrane in areas to be welded. Hot-air weld the entire perimeter of the Walkway to the thermoplastic deck sheet. Check all welds with a rounded screwdriver. Re-weld any inconsistencies. Important: Check all existing deck membrane seams that are to be covered by Walkway with rounded screwdriver and reweld any inconsistencies before Walkway installation. Do not run Walkway over termination/batten/peel bars.

3.9 FIELD QUALITY CONTROL:

A. Roofing Contractor’s Quality Control:

1. During construction, contractor is to provide daily supervision of the project, performed by the contractor’s field superintendent (not to be confused with the project foreperson who is on site at all times).

2. Contractor’s project manager is to perform regular site inspections at the minimum rate of one site visit per week.

3. Upon completion of installation, contractor is to perform their own final inspection by their quality control person to confirm that roofing system has been installed in accordance with the construction documents and manufacturer's requirements. Contractor is to produce a written punchlist and roof diagram of deficiencies found during their final inspection. A copy of this punchlist, diagram and signed completion letter, will be provided to the consultant prior to the owner and consultant performing their final inspection.

B. Manufacturer's Field Service:

1. During installation, provide for a minimum of two (2) on-site inspections of roof application by qualified technical representatives of roofing manufacturer.

2. Upon completion of installation, provide a final inspection by a technical representative of roofing manufacturer to confirm that roofing system has been installed in accordance with manufacturer's requirements. The roofing contractor, owner and roof consultant are required to be present for this inspection. The manufacturer is to produce a written punchlist and roof diagram of deficiencies found during their final inspection. A copy of this punchlist, diagram and signed completion letter, will be provided to the owner’s roof consultant prior to the owner and consultant performing their final inspection.

3.10 CLEANING AND PATCHING:

A. Clean up debris, excess materials and equipment and remove from site.

B. Remove drippage or spills of coatings, sealant, adhesives or primers from finish surfaces.

C. Patch misaligned or inadequately lapped seams, inadequately adhered areas, punctures or other damage to membrane with a patch of membrane sheet that extends at least 6 in. in each direction from deficiency.

3.11 COMPLETION

A. Prior to demobilization from the site, the work shall be reviewed by the Owner's Representative and the Applicator. All defects noted and non-compliances with the Specifications or the recommendations of the manufacturer shall be itemized in a punch list. These items must be corrected immediately by the Applicator to the satisfaction of the Owner's Representative and the manufacturer prior to demobilization.

B. All punch-lists shall have been completed, and warranties referenced in this Specification shall have been delivered to the Owner’s Representative prior to the Owner accepting the project for final payment.

END OF SECTION 075410

SECTION 075419 – MECHANICALLY-FASTENED THERMOPLASTIC MEMBRANE ROOFING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes

1. Mechanically fastened thermoplastic roofing system with flashings and other components over an existing insulation assembly to comprise a complete roofing system.

1.2 DEFINITIONS

A. Roofing Terminology: Definitions in ASTM D 1079 and glossary in NRCA's "The NRCA Roofing and Waterproofing Manual" apply to work of this Section.

1.3 PREINSTALLATION MEETINGS

A. Preinstallation Roofing Conference:

1. Prior to installation of roofing system, conduct a Pre-Installation conference at the project site.
2. Attendance: Owner, Architect, Contractor, project superintendent, project foreperson. Allow 10 days' notice for scheduling of all parties.

1.4 SUBMITTALS

A. Shop Drawings:

1. Submit electronic files of drawing indicating roof size, location and type of penetrations, perimeter and penetration details. Indicate complete installation details of roofing and flashing, including roof slopes, flashing details, penetration details and accessories. Technical acceptance from the manufacturer.
2. Sheet metal shop drawings: Submit electronic files of sheet metal shop drawings showing size, layout and location of all sheet metal items.
3. Submit two (2) copies of MSDS data directly to the owner for their files, on all roofing, insulation, adhesive and other related materials.
4. Submit three (3) 12" x 12" samples of thermoplastic roof membrane to be used, taken from rolls on the roof. Provide "Lot Numbers" from roll goods taken from rolls on the roof.

B. Product Data: Submit four (4) copies list of specified products contractor plans to provide for the project. Included with the list should be a list showing the total assembly that the contractor will be installing (from the roof deck up).

C. Progress Schedule Plan:

1. Submit a complete progress schedule and phasing plan indicating complete sequence of removal and replacement of roofing for each area.
2. Include roof plan with layout indicating amount of roof area included in each day's work.
3. Indicate dates for beginning and completing each activity.
4. Identify other related work affecting roof replacement and phasing.

D. Guaranty: Submit specimen copy of contractor and manufacturer's roofing warranty (that complies with guaranty requirements as listed in paragraph 1.10 below), with Product Data submittal, including evidence of application for warranty.

E. Manufacturer's Review: Concurrent with Shop Drawing submittal; submit (in writing) roof manufacturer's review and acceptance of Contract Documents (plans, specifications, application requirements, etc.) and approval of applicator. Certifications by manufacturers of roofing and insulating materials that all materials supplied comply with all requirements of the identified ASTM and industry standards or practices.

F. Certification from the Applicator that the system specified meets all identified code and insurance requirements as required by the Specification.

G. Maintenance Data: Compile and submit maintenance instructions in accordance with Special Terms and Conditions. Include complete manufacturer's instructions for periodic inspection and maintenance of roofing system, including precautions and warnings to prevent damage and deterioration to roofing system.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: A qualified firm that is approved, authorized, or licensed by roofing system manufacturer to install manufacturer's product and that is eligible to receive manufacturer's special warranty.

1.6 WARRANTY

A. Special Warranty: Manufacturer agrees to repair or replace components of roofing system that fail in materials or workmanship within specified warranty period.

1. Warranty Period: 20 years from date of Substantial Completion.

a. Include repairs required to maintain roof and flashing in a watertight condition.
b. Make repairs at no expense to Owner.
c. Guaranty shall include hail (up to 1½" diameter-20 year) coverage.
d. Guaranty shall not exclude coverage as a result of winds less than 85 m.p.h.

B. Applicator/Roofing Contractor 2 Year MRCA Warranty - The Applicator shall supply the Owner with a separate materials and workmanship warranty. In the event any work related to roofing, flashing, or metal is found to be within the Applicator warranty term, defective or otherwise not in accordance with the Contract Documents, the Applicator shall repair that defect

at no cost to the Owner. The Applicator's warranty obligation shall run directly to the Owner.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. The components of the thermoplastic mechanically fastened roof system are to be products of Sarnafil or FiberTite as indicated on the Detail Drawings and specified in the Contract Documents.

2.2 MEMBRANE

A. Sarnafil® G327 fiberglass reinforced membrane with a lacquer coating.

1. Membrane shall conform to ASTM D4434-96 (or latest revision), "Standard for Polyvinyl Chloride Sheet Roofing". Classification: Type II, Grade I.
2. Sarnafil S327-18, 72 mil, thermoplastic membrane with fiberglass reinforcement.

B. FiberTite®-XT Dupont Dacron polyester reinforced membrane.

1. Membrane shall conform to ASTM D6754-02 (or latest revision), "Standard for Elvaloy (KEE) Sheet Roofing". Classification: Type IV, Grade I.
2. 8142 FiberTite-XT, 50 mil, ethylene interpolymer (EIP) alloy, reinforced with knitted polyester fabric.

C. Versico – VersiFlex PVC Membrane

1. Membrane shall conform to ASTM D4434 Type IV, “Standard for Polyvinyl Chloride Sheet Roofing”.
2. VersiFlex PVC, 80 mil, polyester reinforced.

D. Carlisle Sure-Flex PVC Membrane

1. Membrane shall conform to ASTM D4434 Type IV, “Standard for Polyvinyl Chloride Sheet Roofing”.
2. Sure-Flex PVC, 80 mil, reinforced.

E. Color of Membrane

1. EnergyStar (white), initial reflectivity of 0.83, initial emissivity 0.92, solar reflective index (SRI) of >104.

2.3 ATTACHMENT COMPONENTS

A. RhinoBond Fasteners

1. High strength plate with a polymer coating used with various fasteners to attach insulation boards to the roof deck and as a substrate to induction weld membrane, RhinoBond is a 3-inch (75 mm) round, 22 gauge corrosion resistant steel plate. Consult Product Data Sheet for additional information.

B. Wall/Curb Flashing

1. Sarnafil G327 Membrane
2. FiberTite XT Membrane
3. Versico VersiFlex Membrane
4. Carlisle Sure-Flex Membrane

C. Perimeter Edge Metal Termination

1. Sarnafil – Edge Grip Fascia
2. FiberTite – FiberTite AT Standard Fascia
3. Versico – VersiTrim 300 Fascia
4. Calrlisle – SecurEdge 200 Fascia

D. Perimeter Clad Metal Edge Flashing

1. Sarnaclad PVC-coated, heat-weldable sheet metal.
2. FiberClad Metal - Polymeric coated, heat-weldable sheet metal.
3. Versico – Versiflex PVC Coated metal
4. Carlisle – Sure-Flex PVC Coated Metal

E. Miscellaneous Flashing

1. Termination Bar - A heavy-duty, extruded aluminum flashing termination bar used at walls and large curbs. c” x 1" x 10-foot lengths.

    a. Sarnafil - Termination Bar with Caulk Lip
    b. FiberTite - 109 Termination Bar (Caulk Lip)
    c. Versico – Termination bar
    d. Carlisle – Termination bar

2. Prefabricated vent pipe flashing

    a. Sarnafil – Sarnastack
    b. FiberTite - FTR Cones
    c. Versico – VersiFlex Molded Pipe Flashing
    d. Carlisle – Sure-Flex Molded Pipe Flashing

3. PVC-coated, heavy-duty aluminum roof drain insert that mechanically seals to the drainpipe interior (where needed).

    a. Sarnafil - Sarnadrain-RAC
    b. FiberTite - U-Flow Hercules
    c. Versico – Hercules or SpeedTite
    d. Carlise - SpeedTite

4. T-Joint membrane patches welded over T-joints

    a. Sarnafil - Sarnacircle "G"
    b. FiberTite - XT Membrane
    c. Versico – VersiFlex PVC T-Joint Covers
    d. Carlisle – Sure-Flex PVC T-Joint Covers

5. Urethane sealant used for pitch pocket topping

    a. Sarnafil – Sarnafiller
    b. FiberTite - FTR SL Sealant
    c. Versico – White One-Part Pourable Sealer
    d. Carlisle – White One-Part Pourable Sealer

6. Prefabricated outside and inside flashing corners

    a. Sarnafil – Sarnacorner
    b. FiberTite - FTR Corners
    c. Versico – VersiFlex Universal Corners
    d. Carlisle – Sure-Flex PVC Universal Corners

7. Sealant used at flashing terminations

    a. Sarnafil - Multi-Purpose Sealant
    b. FiberTite - FTR 101 Caulking Bonding Adhesive for Flashing Membrane
    c. Sarnacol - 2170 Adhesive - A solvent-based reactivating-type adhesive used to attach membrane to flashing substrate.
    d. FiberTite - FTR 190 Adhesive: A solvent-based contact adhesive (2 sided) for vertical & horizontal surfaces.
    e. Versico – Universal Single-Ply Sealant
    f. Carlisle – Universal Single-Ply Sealant
    g. Versico – G500 CM Water Cut-Off Mastic
    h. Carlisle – Water Cut-Off Mastic

8. A non-woven polyester or polypropylene mat cushion layer that is necessary behind Flashing Membrane when the flashing substrates are rough-surfaced or incompatible with the flashing membrane.

    a. Sarnafil – Sarnafelt
    b. FiberTite - 8240 FiberTite FB
    c. Versico – Versi-Fleece PVC
    d. Carlisle – FleeceBACK

2.4 SUBSTRATE BOARDS

A. Cover Board: 1/4-inch, glass-mat reinforced, water resistant gypsum cover board:

1. Dens-Deck® as manufactured by Georgia Pacific Gypsum
2. Securock® Glass-Mat Roof Board as manufactured by United States Gypsum

3. Pre-approved equal

2.5 WALKWAYS

A. Sarnafil - Sarnatred - A polyester reinforced weldable membrane with surface embossment. Used as a protection layer from rooftop traffic.

B. FiberTite - Tuff-Trac “KEE” - A high grade vinyl walkway/protection material with ribbed “slip resistant” design. Used as a protection layer from rooftop traffic.

C. Versico – VersiFlex PVC Walkway Roll – Heat Weldable PVC walkway roll with ribbed “slip resistant” design.

D. Carlisle – Sure-Flex PVC Walkway Roll – Heat weldable PVC walkway roll with ribbed “slip resistant” design

PART 3 - EXECUTION

3.1 ROOFING INSTALLATION, GENERAL

A. Install roofing system according to roofing system manufacturer's written instructions.

B. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing system at end of workday or when rain is forecast. Remove and discard temporary seals before beginning work on adjoining roofing.

C. Install roofing and auxiliary materials to tie into existing roofing to maintain weathertightness of transition [and to not void warranty for existing roofing system.

3.2 SUBSTRATE BOARD INSTALLATION

A. Install substrate board with long joints in continuous straight lines, perpendicular to roof slopes with end joints staggered between rows. Tightly butt substrate boards together.

1. Fasten substrate board to top flanges of steel deck to resist uplift pressure at corners, perimeter, and field of roof according to roofing system manufacturers' written instructions.

3.3 INSTALLATION OF MECHANICALLY FASTENED ROOF MEMBRANE

A. Mechanically fasten roof membrane over area to receive roofing according to roofing system manufacturer's written instructions.

B. Unroll roof membrane and allow to relax before installing.

C. For in-splice attachment, install roof membrane with long dimension perpendicular to steel roof

deck flutes.

D. Accurately align roof membrane and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps.

E. Mechanically fasten or adhere roof membrane securely at terminations, penetrations, and perimeter of roofing.

F. Apply roof membrane with side laps shingled with slope of roof deck where possible.

G. Membrane attachment

1. Roofing membrane is laid out over properly installed substate attached with specified Rhinobond fastener plates.
2. Roofing membrane is than induction welded to the specified Rhinobond fastener plate. After weld is complete immediately apply magnetic heat sink.

H. Seams: Clean seam areas, overlap roof membrane, and hot-air weld side and end laps of roof membrane and sheet flashings to ensure a watertight seam installation.

1. Test lap edges with probe to verify seam weld continuity. Apply lap sealant to seal cut edges of roof membrane and sheet flashings.
2. Verify field strength of seams a minimum of twice daily, and repair seam sample areas.
3. Repair tears, voids, and lapped seams in roof membrane that do not comply with requirements.

I. Spread sealant bed over deck-drain flange at roof drains, and securely seal roof membrane in place with clamping ring.

3.4 BASE FLASHING INSTALLATION

A. Install sheet flashings and preformed flashing accessories and adhere to substrates according to roofing system manufacturer's written instructions.

B. Apply bonding adhesive to substrate and underside of sheet flashing at required rate and allow to partially dry. Do not apply to seam area of flashing.

C. Flash penetrations and field-formed inside and outside corners with cured or uncured sheet flashing.

D. Clean seam areas, overlap, and firmly roll sheet flashings into the adhesive. Hot-air weld side and end laps to ensure a watertight seam installation.

E. Terminate and seal top of sheet flashings and mechanically anchor to substrate through termination bars.

3.5 WALKWAY INSTALLATION

A. Flexible Walkways: Install walkway products in locations indicated. Heat weld to substrate or adhere walkway products to substrate with compatible adhesive according to roofing system manufacturer's written instructions.

3.6 PROTECTING AND CLEANING

A. Protect roofing system from damage and wear during remainder of construction period. When remaining construction does not affect or endanger roofing, inspect roofing for deterioration and damage, describing its nature and extent in a written report, with copies to Architect and Owner.

B. Correct deficiencies in or remove roofing system that does not comply with requirements, repair substrates, and repair or reinstall roofing system to a condition free of damage and deterioration at time of Substantial Completion and according to warranty requirements.

C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION 075419

SECTION 076200 – FLASHING AND SHEET METAL TRIM

PART 1 – GENERAL

1 .1 SECTION INCLUDES:

A. Shop or field-formed sheet metal work for moisture protection.

B. Related accessories.

1 .2 RELATED SECTIONS:

A. Thermoplastic sheet membrane roofing – Section 075410.

1 .3 ALTERNATES:

A. Work specified in this Section may be affected by Alternates. Refer to Section 01030 and the bid form.

1 .4 REFERENCES:

A. ASTM A525 – Steel Sheet, Zinc-Coated (Galvanized), General Requirements.

B. ASTM A526 – Steel Sheet, Zinc-Coated (Galvanized), Commercial Quality.

C. ASTM B32 – Solder Metal.

D. ASTM D4586 – Fibrated Asphalt Roof Cement.

E. FS FF-S-325 – Shield Expansion; Nail, Expansion; and Nail, Drive-Screw.

F. FS TT-S-00230C (2) – Sealing Compound, Elastomeric Type, Single Component (For Caulking, Sealing and Glazing in Buildings and Other Structures).

G. (SMACNA) – Sheet Metal Manual, Fifth Edition, **1993**

1 .5 SUBMITTALS:

A. Product Data: Submit manufacturer's product data sheets for each product.

B. Shop Drawings:

1. Submit in accordance with Section 013300.

2. Indicate joints, types and locations of fasteners, shapes, sizes, expansion joints, special conditions, and installation details.

1 .6 GUARANTY:

A. Provide Owner a written guaranty which shall warrant sheet metal work to be free

of leaks and defects in materials and workmanship for 2 years after date of completion and acceptance of project by owner.

B. Provide sheet metal manufacturer's standard 20-year Kynar coating warranty.

PART 2 – PRODUCTS

2 .1 SHEET METAL MATERIAL:

A. Galvanized Steel: ARMCO Zincgrip Paintgrip, ASTM A526 commercial quality, coating designation G90, ASTM A525, gauge as scheduled.

B. Kynar or PVC Coated 24-gauge metal as scheduled. Color as selected by owner.

2 .2 FASTENERS:

A. Nails: Galvanized steel material, 3/8" flathead, wire, barbed, slating type. For washers use lead, EPDM or neoprene.

B. Screws: Self-tapping sheet metal type and wood screws, cadmium plated.

C. Rivets: Cadmium plated material, type and size as recommended by sheet metal manufacturer.

D. Concrete/Masonry Fasteners: Round-head stainless steel screw and neoprene washer with lead expansion anchor, FS FF-S-325, Group IV, Type 2. Rawlplug by the Rawlplug Co.

2 .3 RELATED MATERIAL:

A. Solder: ASTM B32, alloy grade 58, 50% tin, 50% lead.

B. Flux: Phosphoric acid type, manufacturer's standard.

C. Sealant: Polyurethane, FS TT-S-00230c, Type II, Class A.

D. Bituminous Plastic Cement: ASTM D4586, Type I, asbestos free.

2 .4 FABRICATION – GENERAL:

A. Fabricate work in accordance with SMACNA Sheet Metal Manual and reviewed Shop Drawings.

B. Form sheet metal on bending brake.

C. Shape, trim and hand seam metal on bench insofar as practicable.

D. Make angle bends and folds for interlocking metal with full regard for expansion and contraction to avoid buckling or fullness in metal after installation.

E. Form materials with straight lines, sharp angles and smooth curves.

F. Fold back edges on concealed side of exposed edge to form hem.

G. Weld or solder joints on parts that are to be permanently and rigidly assembled.

2 .5 FABRICATED ITEMS:

A. Counter flashings: 24 ga. Galvanized Kynar coated prefinished sheet steel, formed in minimum 10 ft. lengths.

B. Scuppers: 24 ga. PVC coated steel, Figure 1-11, joints welded per manufacturer requirements. Install Kynar coated prefinished “beauty plates” on the outside wall of scupper.

C. Roof Penetration Flashing Pipes: 24 ga. galv. sheet steel, Figure 4-14C.

D. Metal Penetration Dams: Fabricate as detailed from 24 ga. PVC coated steel.

E. Umbrella Counter flashing: 24 ga. galv. sheet steel, similar to SMACNA Figure 4-15A, two-piece construction, fabricated as detailed.

PART 3 – EXECUTION

3 .1 EXAMINATION

A. Verify that substrates are smooth and clean to extend needed for sheet metal work.

B. Verify that reglets, nails, cants, and blocking to receive sheet metal are installed and free of concrete and soil.

C. Do not start sheet metal work until conditions are satisfactory.

3 .2 INSTALLATION

A. General:

1. Remove all existing sheet metal and properly dispose of prior to installation of new sheet metal.

2. Install work watertight without waves, warps, buckles, fastening stresses or distortion, allowing for expansion and contraction.

3. Install fabricated sheet metal items in accordance with SMACNA Sheet Metal Manual and Drawing Details.

4. Coat contact surfaces of dissimilar metals with Zinc chromate paint.

B. Metal Edging

1. Hang assembly over new continuous anchor cleat.

2. Weld roof membrane to metal flange prior to installing “stripping ply”.

3. Set horizontal flanges over membrane per manufacturer requirements, and nail to wood blocking at 4 in. o.c. staggered.

C. Pre-Manufactured Edge Metal

1. Install new pre-manufactured edge metal fastened per manufacturer and contract documents.

2. Install edge metal to insure even/plumb appearance, allowing for expansion per manufacturer requirements.

D. Parapet Cap:

1. Install new parapet cap to new anchor cleat (both sides). Furnish and install specified factory-fabricated parapet cap, manufactured and installed with slope as shown on drawings.

2. Insure that parapet cap is attached per manufacturer requirements with anchor cleat (both sides) fastened at a rate of 6" o.c. Hang assembly over new metal edge.

E. Fascia:

1. Install fascia per details with hook strip fastened at a rate of 12" o.c. and with top of the fascia fastened at a rate of 12" o.c. Insure that fascia metal is installed to allow for movement, and to prevent warping, buckling and/or oil-canning.

F. Flashings, Counter flashings:

1. Extend flanges into reglets and securely fasten.

2. Where nailing is required, nail at 6 in. o.c.

3. Overlap 4 in. (Min.) on base flashing, lap ends of sheets 4 inches as required by SMACNA.

4. Install continuous bead of sealant along top of surface applied reglet/Counter flashing.

5. Scuppers: Install with joints fully soldered. Extend flanges 4 in. in each direction. Install wood nailers under flange.

G. Metal Penetration Dams: Install at equipment supports, pipes, conduits, and other items penetrating roof where membrane or penetration flashing cannot be used.

H. Roof Penetration Flashing-Pipes: Install at multiple pipes and small pipes and conduit penetrating roof. Fully solder connections and seams.

I. Umbrella Counter flashing (Option for single pipe penetration):

1. Install sleeve with deck flanges.

2. Fully solder connections and seams.

3. Set umbrella in mastic and tighten draw bands.

4. Seal top of umbrella with sealant.

3 .3 CLEANING:

A. Leave work clean and free of stains, scrap, and debris.

END OF SECTION 076200

SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Silicone joint sealants.
2. Nonstaining silicone joint sealants.
3. Urethane joint sealants.
4. Mildew-resistant joint sealants.
5. Latex joint sealants.

1.2 ACTION SUBMITTALS

A. Product Data: For each joint-sealant product.
B. Samples: For each kind and color of joint sealant required.
C. Joint-Sealant Schedule: Include the following information:

1. Joint-sealant application, joint location, and designation.
2. Joint-sealant manufacturer and product name.
3. Joint-sealant formulation.
4. Joint-sealant color.

1.3 INFORMATIONAL SUBMITTALS

A. Product data sheets.

1.4 QUALITY ASSURANCE

A. Testing Agency Qualifications: Qualified according to ASTM C 1021 to conduct the testing indicated.

1.5 PRECONSTRUCTION TESTING

A. Preconstruction Laboratory Testing: Submit to joint-sealant manufacturers, for testing indicated below, samples of materials that will contact or affect joint sealants.

1. Adhesion Testing: Use ASTM C 794 to determine whether priming and other specific joint preparation techniques are required to obtain rapid, optimum adhesion of joint sealants to joint substrates.
2. Compatibility Testing: Use ASTM C 1087 to determine sealant compatibility when in contact with glazing and gasket materials.

3. Stain Testing: Use ASTM C 1248 to determine stain potential of sealant when in contact with masonry substrates.

B. Preconstruction Field-Adhesion Testing: Before installing sealants, field test their adhesion to Project joint substrates. Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1.1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

1.6 WARRANTY

A. Special Installer's Warranty: Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Two years from date of Substantial Completion.

B. Special Manufacturer's Warranty: Manufacturer agrees to furnish joint sealants to repair or replace those joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.

1. Warranty Period: Five years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 JOINT SEALANTS, GENERAL

A. VOC Content of Interior Sealants: Sealants and sealant primers used inside the weatherproofing system shall comply with the following:

1. Architectural sealants shall have a VOC content of 250 g/L or less.
2. Sealants and sealant primers for nonporous substrates shall have a VOC content of 250 g/L or less.
3. Sealants and sealant primers for nonporous substrates shall have a VOC content of 775 g/L or less.

B. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.2 NONSTAINING SILICONE JOINT SEALANTS

A. Nonstaining Joint Sealants: No staining of substrates when tested according to ASTM C 1248.
B. Silicone, Nonstaining, S, NS, 50, NT: Nonstaining, single-component, nonsag, plus 50 percent and minus 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 50, Use NT.

1. Products: Subject to compliance with requirements, provide the following:

a. Dow Corning Corporation; 795, 888.

b. GE Construction Sealants; SilPruf NB.
c. May National Associates, Inc., a subsidiary of Sika Corporation U.S.; Bondaflex Sil 295 FPS NB.
d. Pecora Corporation; 895NST.
e. Tremco Incorporated; Spectrem 3.
f. Pre-approved equal.

2.3 JOINT-SEALANT BACKING

A. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin), Type O (open-cell material), Type B (bi-cellular material with a surface skin), or any of the preceding types, as approved in writing by joint-sealant manufacturer for joint application indicated, and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.

1. Manufacturers: Subject to compliance with requirements, provide products by the following:

a. BASF Construction Chemicals, LLC, Building Systems.
b. Construction Foam Products, a division of Nomaco, Inc.
c. Pre-approved equal .

B. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer.

2.4 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials.
C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:

1. Remove laitance and form-release agents from concrete.
2. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion.

B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience.
C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces.

3.2 INSTALLATION OF JOINT SEALANTS

A. General: Comply with ASTM C 1193 and joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
B. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
C. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
D. Install sealants using proven techniques that comply with the following and at the same time backings are installed:

1. Place sealants so they directly contact and fully wet joint substrates.
2. Completely fill recesses in each joint configuration.
3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

E. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants to form smooth, uniform beads of configuration indicated. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.

1. Provide concave joint profile per Figure 8A in ASTM C 1193 unless otherwise indicated.

3.3 FIELD QUALITY CONTROL

A. Field-Adhesion Testing: Field test joint-sealant adhesion to joint substrates as follows:

1. Extent of Testing: Test completed and cured sealant joints as follows:

a. Perform 10 tests for the first 1000 feet (300 m) of joint length for each kind of sealant and joint substrate.
b. Perform one test for each 1000 feet (300 m) of joint length thereafter or one test per each floor per elevation.

2. Test Method: Test joint sealants according to Method A, Field-Applied Sealant Joint Hand Pull Tab, in Appendix X1 in ASTM C 1193 or Method A, Tail Procedure, in ASTM C 1521.

B. Evaluation of Field-Adhesion-Test Results: Sealants not evidencing adhesive failure from testing or noncompliance with other indicated requirements will be considered satisfactory. Remove sealants that fail to adhere to joint substrates during testing or to comply with other

requirements. Retest failed applications until test results prove sealants comply with indicated requirements.

3.4 JOINT-SEALANT SCHEDULE

A. Joint-Sealant Application: Exterior joints in vertical surfaces and horizontal nontraffic surfaces.

1. Joint Locations:

    a. Construction joints in cast-in-place concrete.
    b. Control and expansion joints in unit masonry.
    c. Other joints as indicated on Drawings.

2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

B. Joint-Sealant Application: Concealed mastics.

1. Joint Locations:

    a. Aluminum thresholds.
    b. Sill plates.
    c. Other joints as indicated on Drawings.

2. Joint Sealant: Butyl-rubber based.
3. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

END OF SECTION 079200