

2024 WAMCAT IIMC AND APT FALL INSTITUTES

September 10-13, 2024



Casper | Workforce
College | Development

Sponsors

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Casper College

STATE BUDGET DEPARTMENT
Grants Management Office
Mark Gordon, Governor | Kevin Hibbard, Director



Campus Map

Parking and the event are located in the circle.



Buildings

- AH** Aley Hall
- BU** Thorson Institute of Business
- CS** McMurry Career Studies Center
- EI** Myra Fox Skelton Energy Institute
- GW** Walter H. Nolte Gateway Center
- HS** Saunders Health Science Center
- KT** Gertrude Krampert Center for Theatre and Dance
- LH** Liesinger Hall
- LI** Goodstein Foundation Library
- LS** Loftin Life Science Center

- MA** Maintenance Building
- MU** Music Building
- PS** Wold Physical Science Center
- SH** Strausner Hall
- TB** Erickson Thunderbird Gym
- TC** Casper College Tennis Courts
- TM** Tate Geological Museum
- UU** Union/University building
- VA** Dick and Marialyce Tobin Visual Arts Center
- WA** Grace Werner Agricultural Pavilion
- WM** Werner Wildlife Museum

- WT** Werner Technical Center

Additional Campus Locations

- CA** Civic Apartments
- DL** Doornbos Livestock Facility
- EC** Early Childhood Learning Center
- RH** Residence Hall
- SF** Storage Facility
- TA** Thorson Apartments
- WH** Wheeler Terrace Apartments

- Parking Lots

Schedule

TUESDAY, SEPTEMBER 10

Walter H. Nolte Gateway Center, Casper College campus

9-10 a.m.

Registration — Check-in

Chapman Lobby

Hospitality room, beverage service GW 218

10-10:30 a.m.

Color Guard, Pledge of Allegiance

Welcome

GW 225

10:30-11:50 a.m.

OPENING KEYNOTE:

“Becoming Rock Star Leaders”

Jonathan Baker

Points – APT .67 CPFA, IIMC - .5 MMC

GW 225

As the Rolling Stones said, “It’s only rock and roll, but I like it!” The focus of Baker’s presentation is how the principles of leadership are intertwined with rock and roll music. The emotional and physical connection to music is so powerful that it has produced leaders who have influenced generations. This highly interactive and lively discussion will address how you can develop your own individual leadership skills in both your work and personal lives.

Noon-1 p.m.

Lunch

Chapman Lobby and GW 225

1-2:50 p.m.

Parliamentary Procedures 101

Rachelle Fontaine

Points – APT .92 CPFA, IIMC 1 CMC

GW 222

Meeting management is a crucial part of a clerk’s role. Being able to follow the standards of parliamentary procedure will help you not only as a clerk, but when serving our communities on boards and through other organizations. These skills will serve you well in many walks of life. Join us for a discussion of the basic elements of parliamentary procedure and how to effectively use Robert’s Rules of Order in a meeting.

1-2:50 p.m.

Grants Management

Christine Emminger, Diana Cabriaes, and Hagerty Consulting

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Brief presentation on the history of efforts to establish a centralized state grants management office to support local governments. The grant training is designed to help individuals navigate the complex grant management process. Through collaborative discussions, participants will learn to think through the grant processes needed to achieve grant funding awards. This will include an overview of the grants management lifecycle, including researching, applying for, securing, monitoring of, and associated compliance of federal grants.

2:50-3:10 p.m.

Break

Hospitality room, beverage service GW 218

3:10-5 p.m.

Fraud Detection and Prevention

Jonathan Baker

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Fraud can and will happen to all of us. Walk through some real-life examples of what fraud looks like in real time. These scenarios will give you examples of what the mechanics of fraudulent behavior looks and sounds like in our everyday lives. Learn how to recognize the warning signs and build safety measures in your policies and procedures to help prevent fraud from happening.

WEDNESDAY, SEPTEMBER 11

Walter H. Nolte Gateway Center, Casper College campus

7-8 a.m.

Registration — Check-in

Chapman Lobby

Hospitality room, beverage service GW 218

10 a.m.-4 p.m.

APT – CPFIM

Jason Williams

Points – APT 3.0 CPFA

GW 115

The nationally recognized Certified Public Funds Investment Manager certification program is designed to provide the confidence and knowledge to manage your investments better. The training covers six modules and requires a written test to demonstrate material retention and comprehension. Graduates will receive a certificate upon completion and will also receive a plaque recognizing their accomplishment, mailed after the training.

8-9:50 a.m.

Reasonable Suspicions: Supervisor Training for Drugs and Alcohol

Steven Dacus

Points – APT .92 CPFA, IIMC 1 MMC

GW 222

When managing a drug and alcohol program within your company, it is important that your supervisors and managers have reasonable suspicion training in order to ensure compliance with your drug and alcohol program, as well as teaching them how to navigate the sensitive subject of testing a likely employee who is under the influence. This course will cover the proper steps to conduct a reasonable suspicion test that keeps your workplace safe while still complying with the legal right of your employees.

8-9:50 a.m.

Reflective Leadership

Dana Volney

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Do you want to take your leadership skills to the next level? Reflecting on your leadership journey will help you identify your strengths, weaknesses, and areas of improvement. Reflective leadership is about the opportunity to learn, grow, and advance. Good leadership requires flexibility, resilience, and adaptiveness to reach positive transformation. We will discuss the steps to take for regular self-assessment to recognize patterns, learn from past experiences, and adapt your leadership style.

9:50-10:10 a.m.

Break

Hospitality room, beverage service GW 218

10:10 a.m.-noon

How to Prepare for an Audit

Abbey Hagerman

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Getting ready for the audit can feel stressful for you and your finance team — but it doesn't have to be! The purpose of this course is to discuss the audit preparations process and what you can do to better prepare yourself for a timely and efficient audit. As a governmental auditor for over 15 years, Hagerman will share her insights and expectations of what auditees can do to make their lives, and their auditor's lives, easier.

10:10 a.m.-noon

Safe Drinking Water Basics and EPA's Free Water Technical Assistance

Tamara Barbakova and Seth Tourney

Points – IIMC 1 MMC

GW 222

This two-part presentation covers the basics of the Safe Drinking Water Act and the Environmental Protection Agency's free hands-on technical assistance. Part one covers the definitions of a public water system, its classifications, as well as monitoring, reporting, and submittal basics for treatment plants and distribution systems. Here, EPA will provide insight to how the agency directly regulates drinking water systems located within the state of Wyoming. Part two focuses on EPA's Water Technical Assistance available for communities to assess water needs and apply for funding. EPA will walk the audience through the services offered, eligibility, how to request WaterTA, and other opportunities.

Schedule

Noon-1 p.m.

Lunch

Chapman Lobby

1-2:50 p.m.

Liquor Licensing — 24-hour Permits

Jason Allen

Points – APT .42 CPFA, IIMC .5 MMC

GW 225

The presentation will be about liquor licensing in general with special focus on 24-hour permit processes. The primary objectives will be training on Wyoming state liquor law requirements for 24-hour permits, how local licensing authorities determine their own processes, and best practices. Clerks will utilize the training and information to more effectively evaluate 24-hour permitted events, advise 24-hour permit applicants, and how to process and issue 24-hour permits in accordance with applicable Wyoming state liquor laws.

1-2:50 p.m.

GASB Updates

Abbey Hagerman

Points – APT .42 CPFA and .84 ACPFA, IIMC .5 MMC

GW 222

Join us for an introduction to the Government Accounting Standards Board. We will cover GASB's role in the oversight of municipal management and provide an explanation of the most recent standards. We will include GASB statements numbers 94, 96 and 101.

2:50-3:10 p.m.

Break

Hospitality room, beverage service GW 218

3:10-4 p.m.

Conflict Resolution for Supervisors

Andrea Hixon and Cassidy Mueller

Points – APT .42 CPFA, IIMC .5 MMC

GW 222

When your supervisors and managers know how to resolve workplace conflicts effectively, they can save time and turn potentially destructive situations into positive, productive opportunities for growth and development within their departments and work groups. Conflict resolution and consensus building training will assist you with helpful hints and communication techniques.

4:10-5 p.m.

Identifying Stress in the Workplace

Heather Mangan

Points – APT .92 CPFA, IIMC .5 MMC

GW 225

Stress in the workplace is inevitable; suffering from it is not. Learn ways to recognize different stressors and how to manage them before burnout happens.

4:10-5 p.m.

Reducing Turnover and Increasing Retention

Andrea Hixon and Cassidy Mueller

Points – APT .92 CPFA, IIMC .5 MMC

GW 222

Although a certain amount of turnover is to be expected and is even desirable, high levels of turnover can undermine the success of your organization's mission. "Reducing Turnover and Increasing Retention" skills will assist you with helpful hints to keep your valuable assets, aka employees, who are your trained subject matter experts.

THURSDAY, SEPTEMBER 12

Walter H. Nolte Gateway Center, Casper College campus

7-8 a.m.

Registration — Check-in

Chapman Lobby

Hospitality room, beverage service GW 218

8-10 a.m.

APT - CPFIM TEST

Jason Williams

GW 115

8-9:50 a.m.

Practical Emergency Management and Planning

Michael Cavalier

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Applying core principles of emergency management to your program often seems more about the process than the product. This can result in emergency planning that serves to check off compliance or regulatory boxes instead of serving you in an emergency. This session aims to demystify the emergency management cycle of mitigate, prepare, respond, and recover in a way that produces planning that is usable and based on your anticipated needs.

9:50-10:20 a.m.

Break

Hospitality room, beverage service GW 218

10:20 a.m.-noon

Records Management: Cover Your Assets

Carmen Clayton and Stephanie Gertken

Points – APT .83 CPFA, IIMC 1 MMC

GW 225

Records Management is a critical role for clerks and treasurers. This session explores the lifecycle of a record and how to apply good records management habits throughout the lifecycle to ensure access, discovery, and legal compliance. The session provides practical recommendations to tackle your agency's physical and digital records.

10:20 a.m.-noon

Trump, Inflation, and the U.S. Economy

Jason Williams

*Points – APT .83 CPFA and 1.66 ACPFA, IIMC 1 MMC
GW 222*

How has inflation shaped the direction of investments, real estate, and the U.S. economy? What may lie ahead for the U.S. economy with another presidential election cycle for 2024? Enjoy an in-depth look at economic developments and inflation since the COVID-19 pandemic.

Noon-2 p.m.

Annual Meeting and Awards Luncheon

GW 225

This luncheon meeting is open to all, and we encourage you to join your colleagues in celebrating as we recognize our outstanding accomplishments.

2-2:50 p.m.

Ethics in Public Service

Amanda Nelson

Points – APT .42 CPFA, IIMC .5 MMC

GW 225

Ethics in public service is an exploration of the moral and ethical principles that guide public servants in their roles. Through case studies and real-world examples, attendees will develop critical thinking skills and a strong ethical compass to navigate the complexities of public service.

2:50-3:10 p.m.

Break

Hospitality room, beverage service GW 218

3:10-5 p.m.

Cyber Resilience Essentials (CRE)

Timothy Walsh and Mikki Munson

Points – APT .92 CPFA, IIMC 1 MMC

GW 225

Cybersecurity and Infrastructure Security Agency programs offer cybersecurity assistance on a voluntary, no-cost basis to critical infrastructure organizations; to include state, local, tribal and territorial governments and 15 other critical infrastructure sectors. This nontechnical informative session is designed to help organizations understand incident management concepts, key elements, planning, and implementation.

Schedule

FRIDAY, SEPTEMBER 13

Walter H. Nolte Gateway Center, Casper College campus

7-8 a.m.

Registration — Check-in

Chapman Lobby

Hospitality room, beverage service GW 218

8-8:50 a.m.

Flip your Mindset

Frank Kitchen

Points – APT .42 CPFA, IIMC .5 MMC

GW 225

How is your mindset impacting your performance? During this interactive learning experience, you'll be enticed to "Flip Your Mindset" and cook up the results you and your team hunger for. Bring your mental appetite, as Kitchen takes to the stage to personally demonstrate his proven recipe for crafting the mindset needed to exceed your goals and transform your loftiest dreams into a satiating reality that everyone will talk about and attempt to replicate.

8:50-9:10 a.m.

Break

Hospitality room, beverage service GW 218

9:10-10:50 a.m.

Understanding the Wyoming Governmental Claims Act

MaryBeth Oatsvall

Points – APT .83 CPFA, IIMC 1 MMC

GW 225

The Wyoming Governmental Claims Act governs claims filed against entities of the Local Government Liability Pool (LGLP) (W.S. 1-39-101 et seq). You will receive information regarding the purpose of the WCGA and claims procedure. You will also review key terms, learn more about the state liability pool's role in processing claims, and identify requirements that will optimize your time and streamline the claims process within your office. Understand your role and what is required when you receive a notice of claim.

9:10-10:50 a.m.

The Changing World of Investing Public Funds

Troy Hunsucker

Points – APT .83 CPFA, IIMC 1 MMC

GW 222

A lot has changed in the past few years, when it comes to investing public funds. Amendment A, Senate File 90, highest interest rates in 40 years. What does it all mean? What is the best way to invest funds for your municipality and stay out of trouble?

10:50-11:10 a.m.

Break

Hospitality room, beverage service GW 218

11:10 a.m.-noon

KEYNOTE SPEAKER:

It's OK to Play! Gaming Your Way to a Culture That Will Fire Up the Performance of Your Team

Frank Kitchen

Points – APT .42 CPFA, IIMC .5 MMC

GW 225

Does your workplace feel bland and uninspired? Then it's time to invite "The Performance Chef," Frank Kitchen, to infuse some flavor into your team's culture. In this hands-on "cooking class" Kitchen will teach you how to transform standard business practices into a soul-nourishing experience. With his signature zest and charm, Kitchen will provide you with the ingredients needed to foster an award-winning environment, where people feel valued and driven to succeed. An experience so tasty, that everyone will be asking for seconds because they deserve nothing less!



An *Original* Wyoming Construction Company

PROUD TO SUPPORT

THE WYOMING ASSOCIATION OF MUNICIPAL CLERKS & TREASURERS



THE BRINTON MUSEUM



Photo by Tony Hochstetler

"I place their abilities in high regard and I believe you would be hard pressed to find a more diligent and dependable construction firm within the State of Wyoming."

~ Kenneth Schuster, Retired Curatorial Director, The Brinton Museum

OUR SERVICES

- PRECONSTRUCTION
- CONSTRUCTION
- POST CONSTRUCTION

Grothouse Construction is uniquely qualified to assist clients at every stage of construction. From the earliest conception of a building or renovation project through the completion, our firm provides superior construction management services.

Grothouse has successfully completed over a billion dollars of construction in Wyoming and surrounding areas.

We are the firm in Wyoming to entrust your project to.



PATHWAYS INNOVATION CENTER

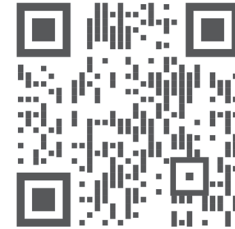


Current Yield
5.25%

Daily yield as of August 22, 2024. For more information on historical yields and performance, please visit www.wyomingclass.com/rates.

Stop by our booth at the conference to say hello!

Scan the code to reach out to one of our representatives for more information.



SAFETY	LIQUIDITY	YIELD
<ul style="list-style-type: none"> ✓ 'AAAm' rated by S&P Global Ratings** ✓ Investments Permitted by Wyoming State Statute ✓ Overseen by participant-elected Board of Trustees 	<ul style="list-style-type: none"> ✓ Same-day availability of funds ✓ No minimum investment requirements or transaction fees* ✓ Unlimited transactions and subaccounts 	<ul style="list-style-type: none"> ✓ Professionally managed since 2020 ✓ Dividends accrue and pay daily ✓ Competitive daily yields

A PROFESSIONALLY MANAGED INVESTMENT OPTION

Our service providers have been carefully selected with the goal of creating an excellent investment experience. Public Trust Advisors, LLC (Public Trust) provides the investment advisory and administration for Wyoming CLASS and has provided these services nationwide for more than a decade.***

CLIENTS LIKE WYOMING CLASS	SERVICES PROVIDED
California CLASS	Administration & Investment Advisory
COLOTRUST	Administration & Investment Advisory
FLCLASS	Administration & Investment Advisory
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Michigan CLASS	Administration & Investment Advisory
Nebraska CLASS	Administration & Investment Advisory
North Carolina CLASS	Administration & Investment Advisory
NYCLASS	Administration & Investment Advisory
STAR Ohio	Consulting Services
Texas CLASS	Administration & Investment Advisory
TrustIndiana	Administration & Investment Advisory
VIP	Co-Administration & Investment Advisory

AT A GLANCE

Firmwide	Serving Approx.	SEC Registered
\$91b	7,652	2011
in Assets Under Management	Local Governments Nationwide	Over 12 years of Operation

OTHER SERVICE PROVIDERS

Cohen & Co. Auditor	Teton Peaks Advisors, LLC Distribution Agent
U.S. Bank, N. A. Custodian	Crank Legal Group, P.C. Counsel

***Public Trust Advisors, LLC began providing services to COLOTRUST in 2012; NYCLASS and Texas CLASS in 2013; Michigan CLASS in 2014; TrustIndiana, FLCLASS, and LAMP in 2015; VIP in 2016; Wyoming CLASS in 2020; Star Ohio in 2021; California CLASS in 2022; and Nebraska CLASS and North Carolina CLASS in 2023.

Data unaudited. Source: Public Trust Advisors, LLC. Data as of 07/31/2024. *You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from Wyoming CLASS for such transactions. Public Trust Advisors, LLC began providing services to Wyoming CLASS in 2020. Charts and/or values presented may not add up precisely to absolute figures due to rounding. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Wyoming CLASS is not a bank. An investment in Wyoming CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Wyoming CLASS stable NAV fund(s) seek to preserve the value of your investment at \$1.00 per share, Wyoming CLASS cannot guarantee they will do so. **A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. Ratings are subject to change and do not remove credit risk. Please review the applicable Information Statement(s) before investing. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses. TP3B LLC, d/b/a Peaks Investment Management, is not a participant in Wyoming CLASS. In return for their partnership and endorsement of Wyoming CLASS, TP3B receives cash compensation. Public Trust Advisors, LLC believes there are no material conflicts of interest other than the cash compensation received. For more information, visit www.wyomingclass.com.

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Biographies



JONATHAN BAKER is a strong believer that for any organization to succeed, there must be a focus on developing leadership qualities in all stakeholders, not just managers. He looks forward to sharing his leadership message using a unique delivery method during his “Becoming Rock Star Leaders” presentation. Baker has specialized in treasury management, government banking, and municipal finance with Zions Bank. He currently leads a national team of relationship managers who specialize in direct purchases of municipal debt. Baker has led numerous teams in banking and at several nonprofit groups in Salt Lake City.



FRANK KITCHEN earned his associate degree from Lakeland Community College in Ohio and his bachelor’s degree in business administration from David N. Myers College in Ohio. He worked at Lakeland Community College as an orientation director, diversity director, and assistant director of student activities. He was the president and co-founder of the LCC Campus Activities Board. His students encouraged Kitchens to become a professional speaker. He was inducted into the Lakeland Community College Hall of Fame in 2020. He earned his Certified Speaking Professional Designation from the National Speakers Association in 2022.

Biographies

JASON ALLEN is a compliance manager at the Wyoming Department of Revenue, Liquor Division. He has been with the Alcohol Regulatory Compliance at the Liquor Division since January 2010. He is also a Certified TIPs Trainer.

TAMARA BARBAKOVA is a life scientist serving as the water technical assistance coordinator in the Water Division for the Environmental Protection Agency Region 8. Barbakova is a former project coordination fellow and project lead for the NASA DEVELOP program, where she addressed environmental and policy concerns through the application of geospatial data. She holds a B.S. with a dual concentration in biochemistry and environmental law from the CUNY baccalaureate program for unique and interdisciplinary studies. Raised in the farmlands of Ukraine and in New York City, Barbakova now lives in Denver, where she works on assisting small, disadvantaged, and rural communities.

DIANA CABRIALES is the co-lead for the Wyoming Grants Management Office, senior budget analyst, Wyoming State Budget Department. She has previously been a grant manager for the Wyoming Department of Workforce Services Unemployment Division and the Wyoming Employment and Training Division.

MICHAEL CAVALIER has served Natrona County as the deputy emergency management coordinator through the Natrona County Sheriff's Office and the Wyoming Office of Homeland Security since June 2019. He previously worked in public health preparedness, and co-owned a Wyoming business that supported private industry with safety and security training and consulting. Professionally, his role supports emergencies at all levels of government before, during, and after incidents. This involves certifications as a National Registry or Emergency Medical technician-B, various search and rescue functions, and wildland firefighting functions. This includes coursework and continuing education in the national incident management system, radiological and hazardous material threats, emergency operations center operations, strategic national stockpile, exercise design and evaluation, local mitigation planning, and many more emergency management specific training and education.

CARMEN CLAYTON is the supervisor of the Records Management Unit and State Imaging Center for the Wyoming State Archives. She has held this position for six years. Clayton has a bachelor's degree in anthropology and art, and a master's in American studies. She received both degrees from the University of Wyoming.

STEVEN DACUS is a senior training officer and a certified safety professional through the board of certified safety professionals and owns and operates CS Consulting in Casper. He has worked as a hazmat training program adviser and training curriculum designer for the state of Oklahoma. He participated in training the hazmat emergency response teams for a variety of companies such as General Motors and American Airlines. He is also certified as a weapons of mass destruction hazwoper and railroad tank-car specialist. Dacus has been in the safety industry since 2005 after earning a degree in fire protection and safety engineering from Oklahoma State University.

CHRISTINE EMMINGER is the lead for the Grants Management Office, senior budget analyst, Wyoming State Budget Department. She has also worked with the American Rescue Plan Act State and Local Fiscal Recovery Funds program and reporting lead, Capital Project Funds program and reporting lead, lead for audit preparation involving the CARES Act. Emminger has been awarded the Mathematical Association of America, Emergency Management Institute. She has earned a bachelor's in finance, with a minor in mathematics from Pennsylvania State University.

RACHELLE FOUNTAINE began employment with the City of Lander as the human resource director in 2021. In 2022 the position was combined with the city clerk and since then she has served as the city clerk and human resource director. Earning her bachelor's from the University of Utah in 1988 and her J.D. from the University of Wyoming College of Law in 1995, Fountaine has served most of her career working for the state, county, and city governments. She has completed her CMC, SHRM-CP, and IPMA-CP certifications.

STEPHANIE GERTKEN is the records and data management specialist with the Wyoming State Archives. She has over seven years of records management experience with the State of Wyoming. She relishes the opportunity to help local governments and state agencies identify and achieve their records management goals. Gertken holds a master's degree in information with a specialization in archives and records management from the University of Michigan School of Information.

ABBEY HAGERMAN is a partner with ClingerHagerman, LLC, which provides professional assurance and consulting services to the government and not-for-profit sectors. She has over 15 years experience in providing financial statement audits with both local and national public accounting firms. This experience provides a unique perspective when it comes to providing audit services. Hagerman is well versed in the generally accepted auditing standards and in performing compliance audits under the Uniform Guidance, Single Audit. She believes one of the best ways to make a difference is to volunteer her time and talents. As such, Hagerman has been actively involved and is a past president of the Wyoming Society of CPAs where she continues to serve as the Wyoming voting member of council for the American Institute of Certified Public Accountants. She has held the committee chairwoman role with the Laramie Chamber Business Alliance and is a member of the women's organization P.E.O.

ANDREA HIXON has been a risk management consultant with the Local Government Liability Pool since 2021. She previously served as a deputy administrator and other various positions for 16 years with the Wyoming Department of Workforce Services. She has over 15 years of management including grant program administration, workforce development, business representative, human resources, and customer service experience. Hixon is a certified professional through the Society of Human Resources Management.

TROY HUNSUCKER is the regional director of Wyomingclass. He has earned both Series 7 and Series 66 securities licenses. He holds an associate degree from Laramie County Community College and a bachelor's of science from the University of Wyoming.

HEATHER MANGAN is a counselor at the Casper College Wellness Center. She has worked at Casper College since January and has previous counseling experience at Wyoming Behavioral Institute and Wright College, a part of the Community Colleges of Chicago network. She previously worked in journalism and nonprofit marketing and communications, including with the U.S. Peace Corps and the American Lung Association. Mangan also served as a Peace Corps Volunteer in Lesotho in southern Africa. She is a licensed professional counselor with training in dialectical behavior therapy, acceptance and commitment therapy, and person-centered theories. She is currently working on a certification in perinatal mental health. She has also received a number of journalism awards for her newspaper reporting work. Mangan earned a bachelor's in journalism from South Dakota State University and a master's in clinical mental health counseling from Roosevelt University in Chicago.

CASSIDY MUELLER has been a risk management consultant at the Local Government Liability Pool since 2023. He attended college at the University of Wyoming graduating with his bachelor's degree in 2017. He began his career at the Wyoming Department of Agriculture and held multiple positions, including inspection specialist, senior inspection specialist, and grain warehouse auditor. He also worked for the Wyoming Liquor Division as a compliance officer.

MIKKI MUNSON is a Wyoming native and recently retired from the Wyoming National Guard after 20 years of service. She worked as the J2- Intel NCO for the Wyoming Military Department Joint Staff and retired from the 243rd Air Traffic Control Squadron assigned as command support staff. Munson is currently working as the cybersecurity advisor for the Cybersecurity Infrastructure Security Agency where she provides best practices, cyber assessments, and exercises to the State of Wyoming. Munson worked at the Wyoming Office of Homeland Security as their cybersecurity and critical infrastructure protection and resiliency program manager for almost six years. Additionally, Munson is a continuity of operations planning master planner.

AMANDA NELSON is faculty and program director for the Paralegal Program at Casper College. She has over 15 years experience in private practice litigation as a certified paralegal. She has obtained a certified paralegal and advanced certification from the National Paralegal Association. Nelson earned an associate degree in paralegal studies from Casper College, a bachelor's in history from Oregon State University, and a master's in curriculum design and technology from the University of Wyoming.

MARYBETH OATSVALL currently serves the Wyoming Local Government Liability Pool as the paralegal/claims manager since June 2021. In 2000, she began working for the Laramie County District Attorney's Office and then for the Wyoming Attorney General's Office in March 2004. She has also worked in the contract and tort litigation sections primarily in the tort litigation section as litigation support for civil cases that involved the WGCA and 42 U.S.C. § 1983 matters. She has also worked for the Legislative Service Office, serving as senate secretary. She studied criminal justice and political science at NorthWest Arkansas Community College.

Biographies

SETH TOURNEY is an environmental engineer serving as the rule implementation section supervisor in the drinking water program for the Environmental Protection Agency Region 8. Tourney has 22 years of professional experience serving in private consulting, local, state, and federal government sectors. He is a professional engineer and previously a certified drinking water operator. Tourney holds a bachelor's in civil engineering from Colorado State University and a master's in environmental engineering from the University of Florida. He currently lives in Fort Collins, Colorado, with his wife Angela and three kids, Juliette, Liam, and Annalise.

DANA VOLNEY has owned and operated Volney Ventures, LLC in Casper for over 14 years, offering a full array of marketing, recruiting, and teaching services. She enjoys working closely with business owners in Wyoming to achieve their marketing and overall goals. She loves sharing her broad base of experience and technical skills with students in all steps of their journey.

TIMOTHY WALSH currently works for the Cybersecurity and Infrastructure Security Agency as a cyber security advisor supporting the state of Wyoming. Previously, he worked for Wyoming in information technology/cyber security for over 13 years and was the chief security officer for the state before working for CISA. Walsh graduated from Laramie County Community College with two associate degrees, one in information technology and the other in Cisco networking. Walsh is a certified information systems security professional. He also holds a computer hacking forensic investigator certification through EC-Council.

JASON WILLIAMS is president and managing partner at Moreton Asset Management. Moreton Asset Management is a leading fixed income portfolio manager in the West, serving institutional clients across a broad-spectrum including corporations, municipalities, and credit unions located in Wyoming, Idaho, and Utah. Moreton Asset Management has \$3.8 billion in assets under management and the portfolio management team has worked together for 20 years. Prior to joining Moreton in 2012, Williams was a senior portfolio manager and vice president at Zions Bank Liquid Asset Management overseeing a portfolio of \$1.5 billion in fixed income securities. Williams has over 20 years capital markets experience with trading, investment policy, and fixed-income markets. Williams earned a bachelor's in political science and economics from Brigham Young University and earned an MBA from the Whittemore School of Business at the University of New Hampshire.

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JOIN US FOR A

Derby Style Social

Thursday, September 12

@ 6:00 pm

**Holiday Inn Casper East
in the Mountain Room**

Silent Auction, Great Food, Time to Socialize

Wear your Derby Attire or bring a hat to decorate. Supplies will be available.

Ice Breaker

**Tuesday,
September 10th**

6:00 pm

Gruner Brothers

**1301 Wilkins Cir.
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